



AGENDA
REGULAR MEETING OF THE
WINDSOR HEIGHTS
PLANNING AND ZONING COMMISSION

Wednesday, January 13, 2021 - 5:00 PM

Via Zoom

<https://us02web.zoom.us/j/81583121789?pwd=UXJpREpqTXVuYS8wbGlqZmZQazhsdz09>

Meeting ID: 815 8312 1789

Passcode: 888234

(312) 626 6799

1. **Call to Order**
2. **Approval of Agenda**
3. **Approval of the Minutes:**
 - A. Consideration of the October 28, 2020 Minutes
4. **Plat Review**
 - A. Consideration of a Recommendation of a Plat of Survey to the City Council - 6625 Washington Ave
5. **Adjourn**

*it is possible that members, including a quorum of members, of the City Council and other committees may be present. No business will be discussed outside of this agenda.

**Regular Meeting Minutes of the Windsor Heights Planning and Zoning Commission
Wednesday, October 28, 2020 - 5:00 PM**

1. **Call to Order:** City Clerk Travis Cooke called the meeting to order at 5:13 PM. Present: Geoff Wood, Patrick Boucher, Lauren Campbell, and Joe McConville. Absent: Diane Foss and Georgie Libbie. Others present: City Administrator Dennis Durham and representatives from Pinnacle Design on behalf of Jake's Fireworks.
2. **Selection of Meeting Presiding Officer:** Motion by Campbell to nominate Geoff Wood as presiding officer. Seconded by Boucher. Motion passed 4-0.
3. **Approval of the Agenda:** Motion by Boucher to approve the agenda. Seconded by McConville. Motion passed 4-0.
4. **Approval of the Minutes**
 - A. Consideration of the April 1, 2020 Meeting Minutes: Motion by Boucher to approve the minutes with the spelling correction of Mr. Wood's last name. Seconded by McConville. Motion passed 4-0.
5. **Consideration of Site Plan**
 - A. Consideration of Site Plan for Jake's Fireworks: The Commission approved a site plan review for Jake's Fireworks in April of 2019. The review was subsequently approved by the City Council. Jake's had not started work within a year of the issuance of the building permit and requests that the City grant a new building permit. Motion by McConville to approve the site plan as presented in April of 2019. Seconded by Campbell. Motion passed 4-0.
6. **Consideration of Vacant Commission Position(s) :** Travis will email members who have expiring terms and forward those interested to the Mayor for appointment. Applications for vacancies will be located for consideration for vacancies. The Commission thanked Patrick Boucher for his service on the Commission and wished him the best on his move to Des Moines. The next meeting is set for November 18th at 5 P.M.
7. **Adjourn:** Motion by Boucher to adjourn the meeting at 5:36 P.M. Seconded by Campbell. Motion passed 4-0.

Geoff Wood, Presiding Officer

INDEX LEGEND

LOCATION:	6625 WASHINGTON AVENUE WINDSOR HEIGHTS POLK COUNTY, IOWA
REQUESTOR:	MB CONSTRUCTION & REAL ESTATE, LLC.
PROPRIETOR:	MB CONSTRUCTION & REAL ESTATE, LLC.
SURVEYOR:	GREGORY L ROSS, IA PLS NO. 13286
COMPANY:	ASSOCIATED ENGINEERING COMPANY OF IOWA 1830 SE PRINCETON DR. SUITE M GRIMES, IA 50111
RETURN TO:	ASSOCIATED ENGINEERING COMPANY OF IOWA 1830 SE PRINCETON DR. SUITE M GRIMES, IA 50111

AREA ABOVE FOR RECORDATION ONLY

PLAT OF SURVEY

Owners Information
 MB Construction & Real Estate, LLC.
 Mike Moore
 5375 Katelyn Avenue
 Van Meter, Iowa 50261
 (712) 210-0839

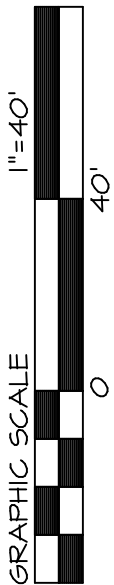
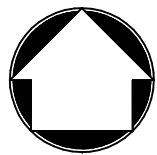
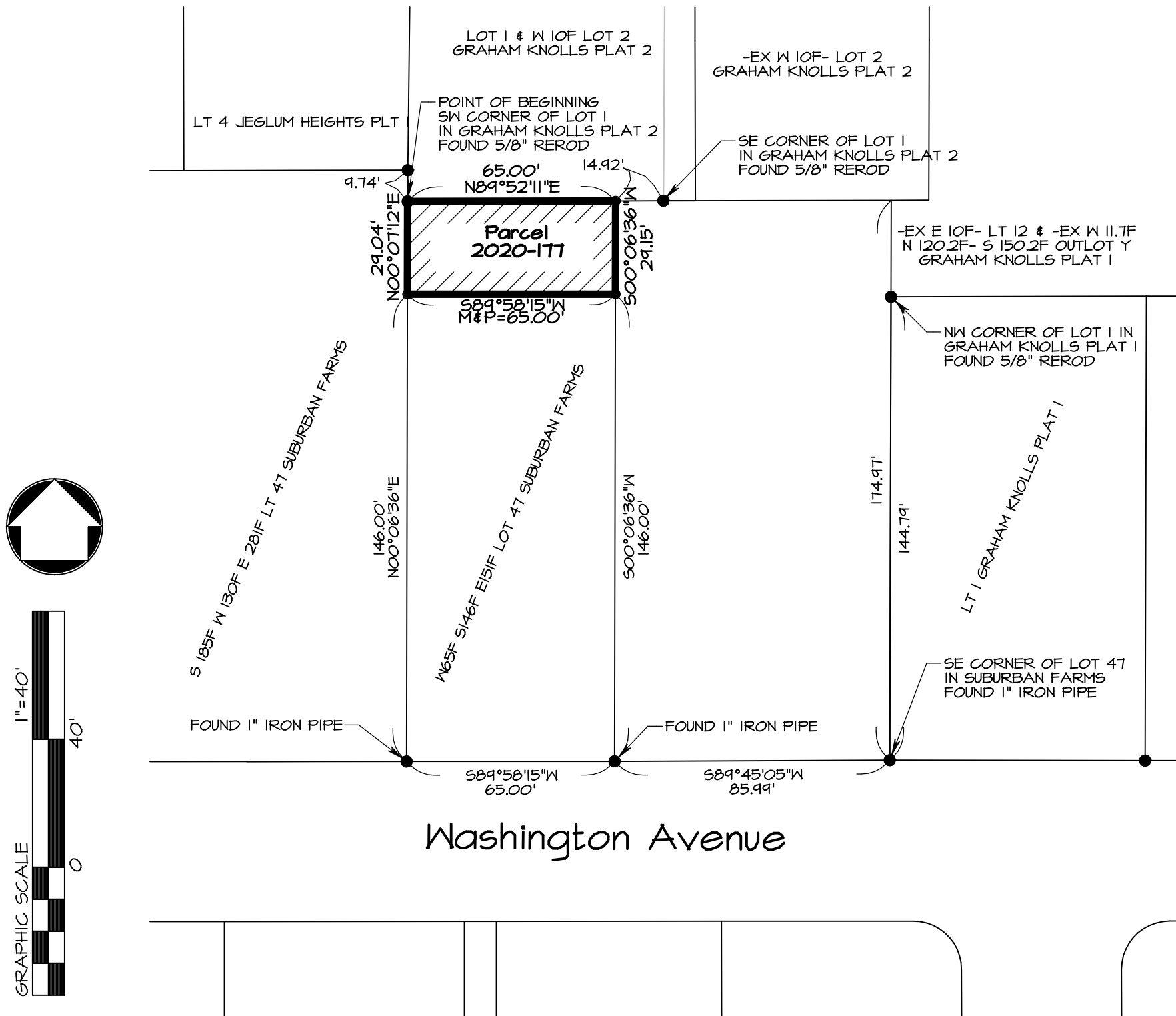
Zoning Information
 R-2 Single-Family Residential (urban density)

FEMA Information
 FIRM 19153C0327F
 Zone X
 Effective 02-01-2019

LEGAL DESCRIPTION

All that part of Lot 47, except the South 146 feet of the West 65 feet of the South 175 feet of the East 151 feet in SUBURBAN FARMS, an Official Plat, Recorded in Book J, Page 107 at the Polk County Recorder, Polk County, Iowa, more particularly described as follows;

Beginning at the Southwest Corner of Lot 1 in GRAHAM KNOLLS PLAT 2, an Official Plat recorded in Book Q Page 99 at the Polk County Recorder, Polk County, Iowa, thence North 89°52'11" East, a distance of 65.00 feet; thence South 00°06'36" West, a distance of 29.15 feet; thence South 89°58'15" West, a distance of 65.00 feet; thence North 00°07'12" East, a distance of 29.04 feet to the Point of Beginning. Containing 0.04 ACRES, more or less.



PLOTTED: Tue Oct 13, 2020 4:54:56PM

AEC ASSOCIATED ENGINEERING COMPANY OF IOWA
 1830 SE Princeton Dr. Ste M Grimes, IA 50111
 Phone: (515) 255-3156 Fax: (515) 255-3157

- SURVEY MARKER FOUND
- SET 1/2" IR W/ ORANGE CAP #13286
- ✕ CUT "X"
- ▲ SECTION CORNER WITH YELLOW CAP
- NYC IRON PIPE
- IP IRON PIPE
- M= AS MEASURED DISTANCE
- P= AS RECORDED
- C= AS COMPUTED

I HEREBY CERTIFY THAT THIS LAND SURVEYING DOCUMENT WAS PREPARED BY ME AND THE RELATED SURVEY WORK WAS PERFORMED UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL LAND SURVEYOR UNDER THE LAWS OF THE STATE OF IOWA.
 LICENSE RENEWAL DATE: DEC 31 2020 PAGES COVERED BY THIS SEAL: THIS PAGE ONLY



PROJECT #: 209278

FIELD WORK COMPLETED ON: 10-09-2020

SIGNED: GREGORY L. ROSS P.L.S. 13286 DATE: _____