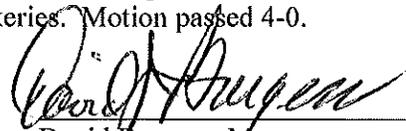
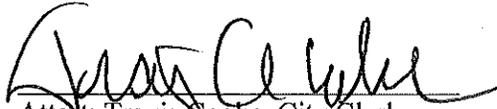


**City of Windsor Heights Regular Business Meeting Minutes**  
**Monday, February 17, 2020 – 6:00 P.M. Council Chambers**

1. **Call to Order:** Mayor Burgess called the meeting to order at 6:00 PM. Council members present: Susan Skeries, Mike Loffredo, Mike Jones, and Threase Harms . Joseph Jones was absent. Staff present: Interim City Administrator Mark Arentsen, City Clerk Travis Cooke, Finance Director Rachelle Swisher, Public Works Director Dalton Jacobus, Communications/Recreation Coordinator Whitney Tucker, City Engineer Justin Ernst, and City Attorney Erin Clanton. The Pledge of Allegiance was recited.
2. **Approval of the Agenda:** Motion by Harms to approve the agenda. Seconded by Loffredo. Motion passed 4-0.
3. **Public Forum:** Lauren Campbell, 1004 63<sup>rd</sup> St. gave updates on Chamber activities.
4. **Consent Agenda:** Any item on the Consent Agenda may be removed for separate consideration.
  - A. **Approve Minutes of the Regular Council Meeting on February 4, 2020**
  - B. **Approve Payment of Claims**
  - C. **Approve January 2020 Financial Reports**
  - D. **Approve Liquor License for CEC Event – Alija Hasancevic – Effective April 11, 2020 (Grandfathered Application)**Motion by Mike Jones to approve the consent agenda. Seconded by Harms. Motion passed 4-0.
5. **Old Business:**
  - A. **Consideration of Second Reading of Ordinance No. 20-01:** Motion by Harms to approve the second reading of Ordinance No. 20-01. Seconded by Skeries. Motion passed 4-0.
  - B. **Consideration of Waiving the 3<sup>rd</sup> and Final Reading of Ordinance No. 20-01:** Motion by Loffredo to approve waiving the 3<sup>rd</sup> and final reading and to publish Ordinance No. 20-01. Seconded by Harms. Motion passed 4-0.
6. **New Business:**
  - A. **Consideration of Resolution No. 2020-18 – A Resolution setting the date for a public hearing on proposal to enter into a General Obligation Corporate Purpose and Refunding Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$8,500,000:** Motion by Harms to approve Resolution No. 2020-18. Seconded by Skeries. Motion passed 4-0.
  - B. **Consideration of Resolution No. 2020-19 - Resolution setting the date for a public hearing on proposal to enter into a General Obligation Urban Renewal Loan Agreement and to borrow money thereunder in a principal amount not to exceed \$7,500,000:** Motion by Harms to approve Resolution No. 2020-19. Seconded by Mike Jones. Motion passed 4-0.
  - C. **Consideration of Resolution No. 2020-20 – A Resolution Approving the Purchase of an Asphalt Heater from Tristate Truck Equipment in the Amount of \$15,820:** Motion by Harms to approve Resolution No. 2020-20. Seconded by Mike Jones. Motion passed 4-0.
7. **Reports:**
  - A. **Mayor and Council Reports and Committee Updates:**  
Threase Harms: Attended a meeting with Metro Net for the possibility of community fiber.
  - B. **Interim City Administrator Report**  
Received proposals from 2 companies for rental inspections; RFPs are out for audit firms and personnel service firms; Bids for College/Allison/69<sup>th</sup> will be opened on 2/20; University on 2/18 but the process with DOT will take longer; nuisance abatement work at 5 different addresses in progress; BMI doing a presentation to the MPO for 73<sup>rd</sup> funding on 2/26.
  - C. **Staff Reports:** Reviewed.
8. **Closed Session.** Pursuant to Iowa Code Section 21.5 (1)(i) To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary and that individual requests a closed session. Motion by Harms to go into closed session at 6:15 PM. Seconded by Skeries. Roll call vote: Harms – aye, Skeries – aye, Loffredo – aye, and Mike Jones – aye. Motion passed 4-0.
9. **Convene Into Open Session**  
Motion by Mike Jones to convene into open session at 7:41 PM. Seconded by Skeries. Motion passed 4-0.

10. Adjourn to 6:00 pm on Monday, March 2, 2020 for a Regular Council Meeting at the Council Chambers:  
Motion by Harms to adjourn the meeting at 7:42 PM. Seconded by Skeries. Motion passed 4-0.

  
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David Burgess, Mayor

  
Attest: Travis Cooke, City Clerk