

City of Windsor Heights Regular Business Meeting Minutes
Monday, January 6, 2020 – 6:00 P.M. Council Chambers

1. **Call to Order:** Mayor Burgess called the meeting to order at 6:00 PM. Council members present: Joseph Jones, Mike Loffredo, Mike Jones, and Threase Harms. Susan Skeries was absent. Staff present: Interim City Administrator Mark Arentsen, Finance Director Rachelle Swisher, Public Works Director Dalton Jacobus, Communications/Recreation Coordinator Whitney Tucker, and City Attorney Erin Clanton. The Pledge of Allegiance was recited.
2. **Approval of the Agenda:** Motion by Mike Jones to approve the agenda with an amendment to add an additional closed session. Seconded by Harms. Motion passed unanimously on a roll call vote.
3. **Public Comment:** Laruen Campbell, 1004 63rd - gave an update on Windsor Heights Chamber activities.
4. **Consent Agenda: Any item on the Consent Agenda may be removed for separate consideration.**
 - A. Approve Minutes of the Regular Council Meeting on December 16, 2019
 - B. Approve Payment of Cash Disbursements
 - C. Approve Liquor License Renewal – Ridgemont - 7400-7460 Hickman Road
 - D. Approve Liquor License – Mojitos Mexican Grill – 6611 University Avenue
 - E. Approve Liquor License – Sam’s Club #6344 – 1101 73rd StreetMotion by Harms to approve the consent agenda. Seconded by Joseph Jones. Motion passed unanimously on a roll call vote.
5. **New Business:**
 - A. **Consideration of Resolution No. 2020-1 – A Resolution Naming City Depositories:** Motion by Mike Jones to approve Resolution No. 2020-1. Seconded by Joseph Jones. Motion passed unanimously on a roll call vote.
 - B. **Consideration of Resolution No. 2020-2 – A Resolution Naming the Des Moines Register as the City’s Official Newspaper:** Motion by Harms to approve Resolution No. 2020-2. Seconded by Mike Jones. Motion passed unanimously on a roll call vote.
 - C. **Consideration of Resolution No. 2020-3 – A Resolution Appointing Dalton Jacobus as the City’s Floodplain Manager:** Motion by Loffredo to approve Resolution No. 2020-3. Seconded by Joseph Jones. Motion passed unanimously on a roll call vote.
 - D. **Consideration of Resolution No. 2020-4 – A Resolution Authorizing the Mayor and City Clerk to Execute Assurances Relating to Real Property Acquisition Document and Future Administrative Documents Related to the 2020 North Walnut Creek Streambank Stabilization Project:** Motion by Joseph Jones to approve Resolution No. 2020-4. Seconded by Harms. Motion passed unanimously on a roll call vote.
6. **Reports:**
 - A. **Mayor and Council Reports and Committee Updates**

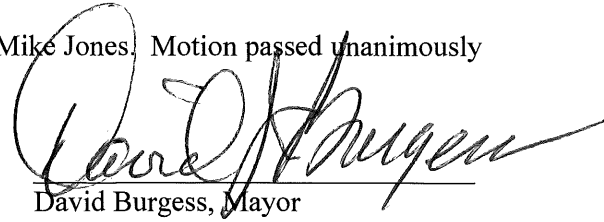
Mayor Burgess – None.
Joseph Jones – DART updates.
Loffredo – None.
Mike Jones – City-wide garage sale will be the 9th of May.
Harms – Metro Waste meeting updates. Public safety committee is going to do ride alongs with officers. Will take up shared services when Chief McCluskey is back in March.
 - B. **Interim City Administrator Report and FY 21 Budget Preparation Status:** City Administrator search updates. Meeting with Tionna Pooler on future project financing. Planning for 73rd St. design work and construction projects. Rental inspection contractor to be hired. E-newsletter updates. Final valuation numbers are the same as preliminary numbers for FY 21 Budget.
7. **Closed Session:** Closed Session pursuant to Iowa Code Section 21.5 (1)(c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the government body in that litigation: Motion by Harms to convene into closed session at 6:20 PM. Seconded by Mike Jones. Roll call vote: Joseph Jones – aye, Loffredo – aye, Mike Jones – aye, and Harms – aye. Motion passed 4-0.
8. **Convene Into Open Session:** Motion by Joseph Jones to convene into open session at 6:32 PM. Seconded by Mike Jones. Motion passed unanimously on a roll call vote.
9. **Closed Session:** Closed Session pursuant to Iowa Code Section 21.5 (1)(c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the government body in that litigation: Motion by Loffredo to convene

into closed session at 6:33 PM. Seconded by Mike Jones. Roll call vote: Joseph Jones – aye, Loffredo – aye, Mike Jones – aye, and Harms – aye. Motion passed 4-0.


10. Convene Into Open Session: Motion by Harms to convene into open session at 6:42 PM. Seconded by Joseph Jones. Motion passed unanimously on a roll call vote.

11. Adjourn to 6:00 pm on Monday, January 20, 2020 for a Regular Council Meeting at the Council Chambers.

Motion by Loffredo to adjourn the meeting at 6:43 PM. Seconded by Mike Jones. Motion passed unanimously on a roll call vote.



David Burgess, Mayor



Attest: Travis Cooke, City Clerk