

**MINUTES
WINDSOR HEIGHTS
PLANNING AND ZONING COMMISSION
Council Chambers- 1133 66th St.
January 24, 2018**

1. Call to Order.

Egger called the meeting to order at 5:02 p.m. Egger, Turner, Schumann, Wood, Libbie, Foss and McConnville in attendance. Building and Zoning Official Sheilah Lizer and Communication Coordinator/Deputy Clerk Jessica Vogel

2. Approval of the Agenda.

Foss made a motion to prove the agenda. Schumann seconded; voice vote passed unanimously.

3. Approval of the October 25, 2017 minutes.

Turner made a motion to approve the minutes from October 25, 2017. Libbie seconded. Voice vote passed unanimously.

4. Election of Chairman and Vice Chair

Foss motioned to elect Jim Egger as Chairman. Libbie seconded. Voice vote passed unanimously. McConnville motioned to elect Jennifer Schumann as Vice Chair. Foss seconded. Voice vote passed unanimously.

5. Introduction of new Planning and Zoning Commission Members

Jennifer Schumann, Geoff Wood and Joe McConnville introduced themselves as well as the current members introduced themselves to the new members.

6. Public Hearing on Chapter 175

Foss motioned to open the public hearing. Schumann seconded. Motion passed unanimously on a roll call vote. Public Hearing opened at 5:16 pm. Discussion about the changes to Chapter 175. Turner motioned to close the public hearing at 5:42 pm. Libbie seconded. Motion passed unanimously on a roll call vote. Wood motioned to remove the two year time frame from 175.05(21). Schumann seconded. Voice vote passed unanimously. Foss motioned for 175.02(28) to say not more than 2 sq. feet in a residential area and remove the word small. Schumann seconded. Voice vote passed unanimously. Foss motioned for table 175-4 to conform with the definition of residential signs to have three exempt signs. Wood seconded. Voice vote passed unanimously. Schumann motioned for 175.02(35) for it to say from a window or located within the interior structure. Wood seconded. Voice vote passed unanimously. Egger motioned for

175.03(C) to remove in good condition. McConnville seconded. Voice voted passed unanimously. Turner motioned that city staff can make any necessary revision to motions. Libbie seconded. Voice voted passed unanimously.

7. **Adjourn**

Foss moved to adjourn at 6:30 p.m.; Schumann seconded. Voice vote passed unanimously.

Jim Egger, Chair

ATTEST:
