

City of Windsor Heights Regular Business Meeting Minutes
February 5, 2018- 6:00 p.m. Council Chambers

1. Call to Order

Mayor Burgess called the meeting to order at 6:01 p.m.

2. Roll Call

Council members present: Joseph Jones, Zachary Bales-Henry, Michael Loffredo, Threase Harms, and Mike Jones.

Staff present: City Administrator Elizabeth Hansen, Interim Police Chief Derek Meyer, City Clerk Marcia Woodke, Interim Fire Chief Tim Kurth, Building and Zoning Official Sheilah Lizer, City Attorney Erin Clanton, Park and Recreation Coordinator Michele Denking, and City Engineer Matt Ferrier.

3. Approval of the Agenda

Mike Jones motioned to approve the agenda and Threase Harms seconded the motion. Motion passed unanimously on a roll call vote.

4. Presentation on Local Option Sales and Service Tax

Mayor Burgess spoke on the informational meeting the Chamber hosted regarding Local Option Sales and Service Tax and the dates for upcoming meetings planned. Staff will provide information on where to obtain an absentee ballot.

5. Public Hearing (s)

A. 2018 PCC Patching Project

i. Public Hearing

Mike Jones motioned and Threase Harms seconded the motion to open the Public Hearing on the 2018 PCC Patching Project at 6:04 p.m. Motion passed unanimously on a roll call vote. Discussion.

Mike Jones motioned and Michael Loffredo seconded the motion to close the Public Hearing on the 2018 PCC Patching Project at 6:07 p.m. Motion passed unanimously on a roll call vote.

ii. Resolution No. 18-0206, A Resolution approving and confirming plans, specifications, form of contract and estimate of cost for the 2018 PCC Patching Project

Michael Loffredo motioned and Threase Harms seconded the motion to approve Resolution No. 18- the 2018 PCC Patching Project. After due consideration and discussion the roll was called. Motion passed unanimously on a roll call vote.

iii. Consideration of Bids

Bids were discussed and Mayor Burgess announced the low bid submitted by Kingston Services PC in the amount of \$237,200.

iv. Resolution No.18-0207, A Resolution awarding contract for the 2018 PCC Patching Project
Threase Harms motioned and Joseph Jones seconded the motion to approve Resolution No.18-0207, A Resolution awarding contract for the 2018 PCC Patching Project to Kingston Services PC in the amount of \$237,200. After due consideration and discussion the roll was called. Motion passed unanimously on a roll call vote.

B. 2018 HMA Resurfacing Project

i. Public Hearing

Mike Jones motioned and Zachary Bales-Henry seconded the motion to open the Public Hearing on the 2018 HMA Resurfacing Project at 6:10 p.m. Motion passed unanimously on a roll call vote. Discussion.

Mike Jones motioned and Zachary Bales-Henry seconded the motion to close the Public Hearing on the 2018 HMA Resurfacing Project at 6:11 p.m. Motion passed unanimously on a roll call vote.

ii. Resolution No. 18-0208, A Resolution approving and confirming plans, specifications, form of contract and estimate of cost for the 2018 HMA Resurfacing Project

Mike Jones motioned and Michael Loffredo seconded the motion to approve Resolution No. 18-0208, A Resolution approving and confirming plans, specifications, form of contract and estimate of cost for the 2018 HMA Resurfacing Project. After due consideration and discussion the roll was called. Motion passed unanimously on a roll call vote.

iii. Consideration of Bids

Bids were discussed and Mayor Burgess announced the low bid submitted by Grimes Asphalt and Paving Corporation in the amount of \$426,336.50.

iv. Resolution No.18-0209, A Resolution awarding contract for the 2018 HMA Resurfacing Project Threase Harms motioned and Zachary Bales-Henry seconded the motion to approve Resolution No.18-0209, A Resolution awarding contract for the 2018 HMA Resurfacing Project to Grimes Asphalt and Paving Corporation in the amount of \$426,336.50. After due consideration and discussion the roll was called. Motion passed unanimously on a roll call vote.

6. Public Comment:

None.

7. Approval of the Consent Agenda:

Mike Jones motioned and Joseph Jones seconded the motion to approve the Consent Agenda. After due consideration and discussion the roll was called. Motion passed unanimously on a roll call vote.

8. New Business:

A. Approval of purchase for Self- Contained Breathing Apparatus (SCBA) from Municipal Emergency Services in the amount of \$31,498.98

Mike Jones motioned and Joseph Jones seconded the motion to approve the purchase for Self- Contained Breathing Apparatus (SCBA) from Municipal Emergency Services in the amount of \$31,498.98. After due consideration and discussion the roll was called. Motion passed unanimously on a roll call vote.

B. Approval of one-year agreement and addendum with Ben Spellman for Yoga at the Community Center Mike Jones motioned and Zachary Bales-Henry seconded the motion to approve the one-year agreement and addendum with Ben Spellman for Yoga at the Community Center.

Park and Recreation Coordinator Denkinger spoke on the agreement.

Darren Fife, 6410 Sunset Terrace spoke on attending the Yoga classes offered, his appreciation to the City for allowing the classes in the Community Center and the possibility of different types of Yoga being offered.

After due consideration and discussion the roll was called. Motion passed unanimously on a roll call vote.

C. Discussion and Appropriate Follow up on Automated Traffic Enforcement Devices.

Mayor Burgess reported on the information he had included in the packet regarding the movement in the Legislature on Automated Traffic Enforcement Devices and he requested the Council use the information in discussions with constituents.

9. Reports:

City Administrator/Mayor/Council/Staff/Board, Committee, Commission updates

City Administrator: Hansen reported she had moved the Storm Water Analysis back to accommodate a lighter agenda, requested a Council volunteer to work on the Walking School Bus initiative and Michael Loffredo volunteered, handed out the Budget presentation for next Monday's Work Session meeting, and spoke on several upcoming meetings and the Chamber's Celebrate Windsor Heights event.

Bales-Henry: Nothing.

Joseph Jones: Will be submitting the Bravo Strategic Plan for the Council to review, Windsor Heights projects are being discussed by the Metropolitan Planning Organization for possible funding, and the

Washington DC trip is a great opportunity for the Council to promote Windsor Heights and meet with Legislators.

Loffredo: Attended the storm water analysis meeting and found it very informative.

Mike Jones: Special Events committee will be meeting again on Wednesday and are spending time considering which events to keep and promote.

Harms: Metro Waste met and we were provided with their new Strategic Plan, they are looking for communities to house larger drop off recycling bins at no additional cost, and the City should look at the possibility of housing one.

10. Adjourn to 6:00 pm on Monday, February 12, 2018, for a Special Council Budget Work Session at the Council Chambers.

Mike Jones moved to approve and Threase Harms seconded the adjournment at 6:41 p.m. Motion approved unanimously on a roll call vote.

ATTEST:



Marcia Woodke, City Clerk



David Burgess, Mayor