

City of Windsor Heights Regular Business Meeting Minutes
February 19, 2018- 6:00 p.m. Council Chambers

1. Call to Order

Mayor Burgess called the meeting to order at 6:02 p.m.

2. Roll Call

Council members present: Zachary Bales-Henry, Michael Loffredo, Threase Harms, and Mike Jones.
Absent: Joseph Jones.

Staff present: City Administrator Elizabeth Hansen, Interim Police Chief Derek Meyer, City Clerk Marcia Woodke, Interim Fire Chief Tim Kurth, Deputy Clerk/Communications Specialist Jessica Vogel, City Attorney Matt Brick, and City Engineers Justin Ernst and Matt Ferrier.

3. Approval of the Agenda

Threase Harms motioned to approve the agenda and Michael Loffredo seconded the motion. Motion passed unanimously on a voice vote.

4. Presentation on Local Option Sales and Service Tax

Mayor Burgess explained the projected amount of revenue the City may receive if LOSST passes, the plan to improve City streets with some of the money, absentee ballots, the mailers that have been sent and the next Chamber informational meeting on the 26th.

5. Public Hearing (s)

A. Amendments to Chapter 122

i. Public Hearing

Threase Harms motioned and Zachary Bales-Henry seconded the motion to open the Public Hearing on Amendments to City Code Chapter 122 at 6:04 p.m. Motion approved unanimously on a roll call vote.

Threase Harms reminded the public that this chapter allowed Food Trucks to do business in the City. Threase Harms motioned and Michael Loffredo seconded the motion to close the Public Hearing on Amendments to City Code Chapter 122 at 6:05 p.m. Motion approved unanimously on a roll call vote.

ii. Ordinance No. 18-01, First Reading to an Ordinance approving amendments to Chapter 122 of the Code of Ordinances pertaining to Peddlers, Solicitors and Transient Merchants

Mike Jones motioned and Zachary Bales-Henry seconded the motion to approve the first reading of Ordinance No. 18-01, First Reading to an Ordinance approving amendments to Chapter 122 of the Code of Ordinances pertaining to Peddlers, Solicitors and Transient Merchants. After due consideration and discussion the roll was called. Motion approved unanimously on a roll call vote.

6. Public Comment:

A. Registered Comment- None

Gary Coil, 6916 Del Matro addressed the Council on the nuisance abatement he received, requested an appeal hearing, and presented the Council with a letter and pictures.

Michael Libbie, 2009 80th St handed out information for Celebrate Windsor Heights and the Windsor Heights Chamber of Commerce, and spoke on meetings for economic development and the upcoming Lunch and Learn.

7. Approval of the Consent Agenda:

Mike Jones motioned and Zachary Bales-Henry seconded the motion to approve the Consent Agenda. After due consideration and discussion the roll was called. Motion passed unanimously on a roll call vote.

8. Closed Session:

A. Closed session pursuant to Iowa Code Section 21.5.1(C), To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Threase Harms motioned and Zachary Bales-Henry seconded the motion to enter into Closed Session pursuant to Iowa Code Section 21.5.1(C), To discuss strategy with counsel in matters that are presently in

litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation at 6:16 p.m. Motion approved unanimously on a roll call vote.

Threase Harms motioned and Mike Jones seconded the motion to exit Closed Session and return to Open Session at 6:35 p.m. Motion approved unanimously on a roll call vote.

9. Reports: City Administrator/Mayor/Council/Staff/Board, Committee, Commission updates

City Administrator: Hansen reported the City News Hour on April 9th will focus on the 2018 Street projects, the Public Safety Director interviews will be April 13th and the candidates will be narrowed to 3-5 finalists, and she has been working with DART and Wal-Mart to facilitate the addition of the DART Transition Station.

Bales-Henry: DART has finished their financials for this year and he attended the Development Committee meeting last week where they reviewed the City's pitchbook.

Loffredo: Attended the Walking School Bus program at Cowles School and he is hopeful there will be some seniors involved as well as parents.

Mike Jones: There will be another Special Events meeting on Thursday and we hope to make some decisions.

Harms: Metro Waste will be meeting on Wednesday and the Public Safety Department held a meeting with interested businesses on the massage parlor ordinance.

Mayor: Mayor Burgess reported on the Economic Development and the Metropolitan Planning Organization meetings he attended.

Staff Updates:

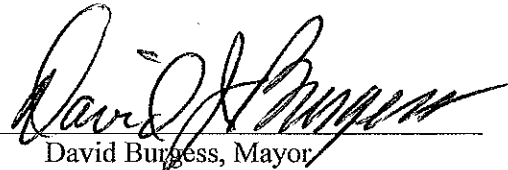
Communications Specialist/Deputy Clerk Vogel: Vogel advised the start date for morning Yoga at the Community Center is March 5th and reported she is working on a strategic communications plan.

Interim Police Chief Meyer: Meyer reviewed his calls for service for January, reported Baiyco is back out on duty after surgery, invest has closed seven more cases with arrests and there was one non-compliant business when Tobacco checks were done.

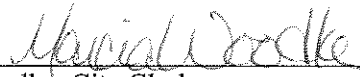
Interim Fire Chief Kurth: Kurth reported on the high volume of calls for service due to illness, transferring the rental inspections to a different fulltime fireman, and helping with a couple of fires in Urbandale.

10. Adjourn to 6:00 pm on Monday, March 5, 2018, for a Regular Council Meeting at the Council Chambers.

Threase Harms moved to approve and Zac Bales-Henry seconded the adjournment at 6:49 p.m. Motion approved unanimously on a roll call vote.


David Burgess, Mayor

ATTEST:


Marcia Woodke, City Clerk