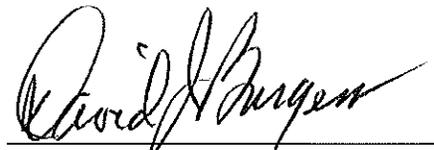
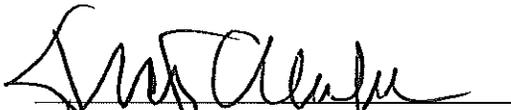


City of Windsor Heights Special Business Meeting Minutes
Friday, March 13, 2020 – 12:00 p.m. Council Chambers

1. **Call to Order:** Mayor Burgess called the meeting to order at 12:00 PM. Council members present: Susan Skeries, Joseph Jones, Mike Loffredo, Mike Jones, and Threase Harms (arrived at 12:09). Staff present: Finance Director Rachelle Swisher. Also present: Charlene Stevens, GovHR. The Pledge of Allegiance was recited.
2. **Approval of the Agenda:** Motion by Loffredo to approve the agenda. Seconded by Mike Jones. Motion passed 4-0.
3. **Closed Session:** Pursuant to Iowa Code Section 21.5 (1) (j) To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge being considered when necessary and that individual requests a closed session. Interview Candidate #3 - Motion by Skeries to convene into closed session at 12:09 PM. Seconded by Joseph Jones. Roll call vote: Mike Jones – aye, Skeries – aye, Joseph Jones – aye, Loffredo – aye, and Harms – aye. Motion passed 5-0.
4. **Convene into Open Session:** Motion by Mike Jones to convene into open session at 1:03 PM. Seconded by Harms. Motion passed 5-0.
5. **Discussion and Appropriate Follow up on Hiring a City Administrator:** Motion by Mike Jones to engage GovHR to make an offer to Candidate #3. Seconded by Harms. Roll call vote: Mike Jones – aye, Harms – aye, Skeries – nay, Joseph Jones – aye, and Loffredo – aye. Motion passed 4-1.
6. **Adjourn to 6:00 pm on Monday, March 16, 2019, for a Regular Council Meeting at the Council Chambers:** Motion by Harms to adjourn the meeting at 1:24 PM. Seconded by Joseph Jones. Motion passed 5-0.



David Burgess, Mayor



Attest: Travis Cooke, City Clerk