

**City of Windsor Heights Special Council Meeting Minutes  
April 17, 2018- 1:30 p.m. Council Chambers**

**1. Call to Order/Roll call** Mayor Burgess called the meeting to order at 1:32 p.m. Council members present: Zachary Bales-Henry, Michael Loffredo and Threase Harms. Absent: Joseph Jones and Mike Jones.

Staff present: Deputy Clerk/Communications Specialist Jessica Vogel, Consultants Bill Moulder and Steve Niebur.

**2. Approval of the Agenda** Threase Harms motioned to approve the agenda and Zachary Bales- Henry seconded the motion. Motion passed unanimously on a roll call vote.

**3. Closed Session:** Closed session pursuant to Iowa Code Section 21.5.1(J), To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Michael Loffredo motioned and Threase Harms seconded the motion to enter into Closed Session pursuant to Iowa Code Section 21.5.1(J), to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session at 1:34 p.m. Motion approved unanimously on a roll call vote.

Threase Harms motioned and Michael Loffredo seconded the motion to exit Closed Session and return to Open Session at 2:17 p.m. Motion approved unanimously on a roll call vote.

**4. Return to open session**

**5. Closed Session:** Closed session pursuant to Iowa Code Section 21.5.1(J), To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Threase Harms motioned and Michael Loffredo seconded the motion to enter into Closed Session pursuant to Iowa Code Section 21.5.1(J), to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session at 2:27 p.m. Motion approved unanimously on a roll call vote.

Threase Harms motioned and Zachary Bales- Henry seconded the motion to exit Closed Session and return to Open Session at 3:09 p.m. Motion approved unanimously on a roll call vote.

**6. Return to Open Session**

**7. Closed Session:** Closed session pursuant to Iowa Code Section 21.5.1(J), To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Threase Harms motioned and Zachary Bales-Henry seconded the motion to enter into Closed Session pursuant to Iowa Code Section 21.5.1(J), to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session at 3:17 p.m. Motion approved unanimously on a roll call vote.

Threase Harms motioned and Zachary Bales- Henry seconded the motion to exit Closed Session and return to Open Session at 4:27 p.m. Motion approved unanimously on a roll call vote.

**8. Return to Open Session**

**9. Closed Session:** Closed session pursuant to Iowa Code Section 21.5.1(J), To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Threase Harms motioned and Zachary Bales-Henry seconded the motion to enter into Closed

Session pursuant to Iowa Code Section 21.5.1(J), to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session at 4:33 p.m. Motion approved unanimously on a roll call vote.

Threase Harms motioned and Zachary Bales- Henry seconded the motion to exit Closed Session and return to Open Session at 5:30 p.m. Motion approved unanimously on a roll call vote.

**10. Return to Open Session- Public Reception for the public from 5:30-6:30 p.m.** Mayor Burgess called the meeting to order at 6:39 p.m. and the roll called. Council members present were: Threase Harms, Michael Loffredo, Zachary Bales- Henry and Mike Jones. Absent- Joseph Jones. Staff present were: City Administrator Elizabeth Hansen, City Attorney Erin Clanton, Interim Police Chief Derek Meyer, Interim Fire Chief Tim Kurth, Consultants Bill Moulder and Steve Niebur, Public Works Director Dalton Jacobus and Communications Specialist/Deputy Clerk Jessica Vogel.

**11. Closed Session:** Closed session pursuant to Iowa Code Section 21.5.1(J), To evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Threase Harms motioned and Zachary Bales-Henry seconded the motion to enter into Closed Session pursuant to Iowa Code Section 21.5.1(J), to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session at 6:40 p.m. Motion approved unanimously on a roll call vote.

Threase Harms motioned and Zachary Bales- Henry seconded the motion to exit Closed Session and return to Open Session at 8:13 p.m. Motion approved unanimously on a roll call vote.

**12. Any possible Action regarding Closed Session to evaluate the professional competency of an individual whose appointment or hiring is being considered.** Threase Harms motioned and Zachary Bales-Henry seconded to extend an offer for the Public Safety Director position as discussed in closed session. Motion approved unanimously on a roll call vote.

**13. Adjourn to 6:00 pm on Monday, May 7, 2018, for a Regular Council Meeting at the Council Chambers.**

Threase Harms moved to approve and Zachary Bales-Henry seconded the adjournment at 8:15 p.m. Motion approved unanimously on a roll call vote.

ATTEST:

  
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Jessica Vogel, Deputy City Clerk

  
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David Burgess, Mayor