

**City of Windsor Heights Regular Business Meeting Minutes
Monday, June 3, 2019 – 6:00 P.M. Council Chambers**

1. **Call to Order:** Mayor Burgess called the meeting to order at 6:00 P.M.
Council members present: Zachary Bales-Henry, Mike Loffredo, Mike Jones, and Threase Harms.
Absent: Joseph Jones
Staff present: City Administrator Elizabeth Hansen, City Clerk Travis Cooke, Public Safety Director/Police Chief Chad McCluskey, Deputy Clerk/Communications Specialist Jessica Vogel, Public Works Director Dalton Jacobus, City Attorney Erin Clanton, and City Engineer Justin Ernst.
2. **Pledge of Allegiance:** Pledge of Allegiance was recited.
3. **Approval of the Agenda:** Motion by Harms to approve the agenda with the removal of item#6B. Seconded by Mike Jones. Motion passed unanimously on a roll call vote.

4. Public Forum:

Dan Bredbeck, 1201 64th St, spoke on ADA sidewalk on 64th St.

Dalton Jacobus, Public Works Director, spoke on Mission to the City, Storytime, and Senior Day.

5. Consent Agenda:

- A. Approve Minutes of the Regular Council Meeting on May 20, 2019
- B. Approve Payment of Cash Disbursements
- C. Liquor License Renewal, Quik Trip
- D. Liquor License Approval, Wine Wagen
- E. Set Public Hearing for Jake's Fireworks for Site Plan Approval for June 17, 2019
- F. Approve cancellation of July 1st regular City Council Meeting

Motion by Threase Harms to approve the consent agenda with item #5B and item#5F for separate consideration. Seconded by Mike Jones. Motion passed unanimously on a roll call vote.

Item#5B, Approve Payment of Cash Disbursements, Loffredo spoke on the Dorsey and Whitney invoice. Motion by Threase Harms to approve item#5B and second by Mike Jones. Motion passed unanimously on a roll call vote.

Item#5F, Approve cancellation of July 1, 2019 regular city council meeting, discussion on cancelling this meeting and what items were on the agenda. Motion to Mike Jones to approved cancellation of July 1, 2019 city council meeting. Second by Loffredo. Motion passed unanimously on a roll call vote.

6. Old Business:

- A. **Approve Third and Final Reading to Ordinance No. 19-03, Amending Chapter 101.04 of the Code of Ordinances relating to Storm Water Rates:** Motion by Mike Jones to approve the third and final reading of Ordinance No. 19-03, Amending Chapter 101.04 of the Code of Ordinances. Seconded by Harms. Motion passed unanimously on a roll call vote.
- B. **Approve Third and Final Reading to Ordinance No. 19-04, Amending Chapter 60.04.04 of the Code of Ordinances relating to Special Speed Zones:** Tabled to June 17, 2019 council meeting.
- C. **Approve Second Reading to Ordinance No. 19-05, Amending Chapter 161 of the Code of Ordinances regarding Post-Construction Storm Water Management:** Motion by Loffredo to approve the second reading of Ordinance No. 19-05, Amending Chapter 161 of the Code of Ordinances regarding Post-Construction Storm Water Management. Seconded by Harms. Motion passed unanimously on a roll call vote.
- D. **Approve Second Reading to Ordinance No. 19-06, Amending Chapter 96 of the Code of Ordinances:** Motion by Harms to approve the second reading of Ordinance No. 19-06, Amending Chapter 96 of the Code of Ordinances. Seconded by Loffredo. Motion passed unanimously on a roll call vote.

7. New Business:

A. Discussion and Appropriate Follow Up on new concept for University Avenue Redesign

Loffredo introduced a rudimentary sketch of a new idea for University Avenue. City Engineer Ernst relayed that the current design is 90% complete and stated the proposed new idea has width restrictions in certain sections of the road. Dennis Block, 6412 University Avenue, spoke on the redesign and does not support the trail and spoke on parking options. Kevin Allen, 1151 ½ 65th, spoke the design. Mike Jones spoke on wanting to explore other options for University Avenue. Harms spoke on the funding options and that certain grants are for specific items on the redesign. Bales-Henry spoke on the presentation that will be presented at the next council meeting and looking forward to the discussion.

B. Approve Pay Request No. 1 to MNM Concrete for the Community Center Sidewalk Improvements in the amount of \$12,817.40

Motion by Harms to approve pay request no.1 to MNM Concrete for the Community Center Sidewalk Improvements in the amount of \$12,817.40. Seconded by Loffredo. Motion passed unanimously on a roll call vote.

C. Discussion and Appropriate Follow Up on the K-9 Program

Public Safety Director/Police Chief McCluskey outlined the K-9 Program, the policy for the program and the issue that has arisen. McCluskey spoke on the options provided and the cost that could be associated with training a new officer. Motion by Harms to approve option#3 to sell the K-9 to Officer Palmer. Seconded by Mike Jones. Dennis Block, 6412 University Avenue spoke on keeping the program. Charlene Butz 7114 Washington, keep the K-9 program. Colleen Kelleher, 6529 Colby Avenue, Keep the K9 program, citizens want the K-9 program and they have raised money for it, twice. Officer Palmer spoke on the K-9 program and about Baiyco. Dan Bredbeck, 1201 64th, asked about two handlers. Susan Skeries 1441 64th St, supports expanding the miles in the policy and how many times has Officer Palmer been called in off duty. Motion passed unanimously on a roll call vote.

8. Reports:

Bales-Henry: DART meeting tomorrow.

Loffredo: Spoke on the Public Works Committee.

Mike Jones: newsletter focus group; garage sales and suggestions for next year.

Harms: Public Safety Committee updates and next meeting is June 20th. Asked about the administrative report and budget amendment.

9. Closed Session: Pursuant to Iowa Code Section 21.5 (1)(c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Motion by Loffredo to convene into closed session at 7:27 PM. Seconded by Bales-Henry. Roll call vote: Bales-Henry – aye, Loffredo – aye, Mike Jones – aye, and Harms – aye. Motion passed 4-0.

Motion by Harms to convene into open session at 7:49 PM. Seconded by Mike Jones. Roll call vote: Bales-Henry – aye, Loffredo – aye, Mike Jones – aye, and Harms – aye. Motion passed 4-0.

10. Possible Action after Closed Session- No action.

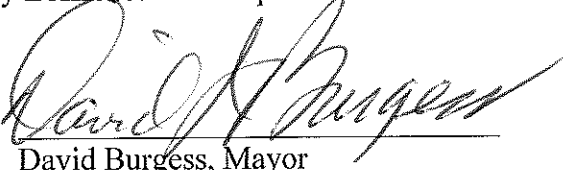
11. Closed Session: Pursuant to Iowa Code Section 21.5 (1)(c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Motion by Harms to convene into closed session at 7:50 PM. Seconded by Bales-Henry. Roll call vote: Bales-Henry – aye, Loffredo – aye, Mike Jones – aye, and Harms – aye. Motion passed 4-0.

Motion by Harms to convene into open session at 8:07 PM. Seconded by Loffredo. Roll call vote: Bales-Henry – aye, Loffredo – aye, Mike Jones – aye, and Harms – aye. Motion passed 4-0.

12. Possible Action after Closed Session- No action.

13. Adjourn to 6:00 pm on Monday, June 17, 2019, for a Regular Council Meeting at the Council Chambers.

Motion by Harms to adjourn the meeting at 8:09 PM. Seconded by Loffredo. Motion passed unanimously on a roll call vote.


David Burgess, Mayor

ATTEST: 
Travis Cooke, City Clerk