

**City of Windsor Heights Special Council Meeting Minutes
June 27, 2018- 5:30 p.m. Council Chambers**

1. Call to Order

Mayor Burgess called the meeting to order at 5:32 p.m.

2. Roll Call

Council members present: Michael Loffredo, Mike Jones, Joseph Jones and Threase Harms. Absent: Zachary Bales-Henry.

Staff present: City Administrator Elizabeth Hansen, Public Safety Director/Police Chief Chad McCluskey, Deputy Clerk/Communications Specialist Jessica Vogel, Staff Accountant Sarah Boots, Parks and Recreational Coordinator Michele Denkinger, City Attorney Erin Clanton, and City Engineer Justin Ernst.

Approval of the Agenda

Mayor Burgess asked to remove item#3A, 3A.i and 3A.ii and switch the order of items #5D and #5E. Joseph Jones motioned to approve the agenda and Mike Jones seconded the motion. After due consideration and discussion the roll was called. Motion passed unanimously on a roll call vote.

3. Approval of the Consent Agenda:

Mike Jones motioned and Michael Loffredo seconded the motion to approve the Consent Agenda. After due consideration and discussion the roll was called. Yays: Mike Jones, Michael Loffredo, Joseph Jones. Nays: Threase Harms

5. Old Business:

A. Consideration of Employment Offer and Resolution No. 18-0627, A Resolution approving the City Administrator's appointment of City Clerk

Mike Jones and Michael Loffredo seconded the motion to table resolution No.18-0627 to the July 16th Council Meeting. After due consideration and discussion the roll was called. Yays: Mike Jones, Michael Loffredo, Threase Harms. Nays: Joseph Jones. Motion passed.

B. Discussion and Appropriate Follow up on a Resolution No. 18-0628 regarding the issuance of not to exceed \$7,000,000 aggregate principal amount of Senior Housing and Medical Clinic Revenue Bonds (Calvin Community Project), Series 2018, of the City of Windsor Heights, Iowa, directing publication of a notice of intention to issue, calling a public hearing on the proposal to issue said Bonds and authorizing the execution of a memorandum of agreement

Joseph Jones and Mike Jones seconded the motion to approve resolution No.18-0628 to set the public hearing for August 6th. After due consideration and discussion the roll was called. Motion passed unanimously on a roll call vote.

C. 2017 Sidewalk Project – Kingston Services

i. Approve Change Order No. 4 in the amount of \$3,221.60 for additional work on the Lion's Park and City Hall Parking Lots

Michael Loffredo and Mike Jones seconded the motion to approve change order No.4 in the amount of \$3,221.60 for additional work for the Lion's Park and City Hall Parking Lot. After due consideration and discussion the roll was called. Motion passed unanimously on a roll call vote.

ii. Approve Pay Request No. 9 in the amount of \$79,740.72 for the parking lots.

Joseph Jones motioned and Michael Loffredo seconded the motion to approve pay request no.9 in the amount of \$79,740.72 for the parking lots. After due consideration and discussion the roll was called. Motion passed unanimously on a roll call vote.

D. Approval of additional \$4,250 expenditure towards purchase of two (2) Sedan Police Interceptor Vehicles from Dewey Ford for a revised cost of \$45,560.00 for the Police Department

Threase Harms and Joseph Jones seconded the motion to approve the purchase of police vehicles for the

revised amount of \$45,560.00. After due consideration and discussion the roll was called. Motion passed unanimously on a roll call vote.

E. Discussion and Appropriate Follow up on Special Events for FY 19

Jonathan Koester, Chamber of Commerce President spoke on the public-private partnership with the City. Lauren Campbell, Chamber board member spoke on planning the parade for this year and developing a matrix for the parade. Campbell assisted with prioritizing events.

Nicole Crain, 7022 Del Matro enjoys Nights in the Heights and like the Veteran's Day Celebration event and wants to see more partnership.


Brian Tingleff, Foundation board member spoke on the Foundation's interest to have the partnership.

Steve Denking, 1705 spoke on planning the events ahead of time.

After more discussion with staff and the Special Events Committee members, council will bring this item back on July 16th and discuss tasks assigned. On August 20th, the Foundation and Chamber will provide the City with information on the results of the parade and the Nights in the Heights. The Chamber will know what areas they will contribute in the future in October or November.

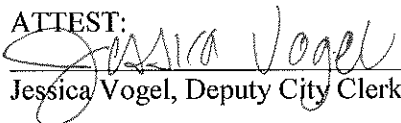
6. Adjourn to 6:00 pm on Monday, July 16, 2018, for a Regular Council Meeting at the Council Chambers.

Threse Harms moved to approve and Michael Loffredo seconded the adjournment at 8:16 p.m. Motion approved unanimously on a roll call vote.



David Burgess, Mayor

ATTEST:



Jessica Vogel, Deputy City Clerk