

City of Windsor Heights Regular Business Meeting Minutes
Monday, July 6, 2020 – 6:00 P.M. via ZOOM

1. **Call to Order:** Mayor Burgess called the meeting to order via Zoom at 6:00 PM. Council members present: Susan Skeries, Joseph Jones, Mike Loffredo, and Mike Jones (@6:46 PM). Absent: Threase Harms. Staff present: Interim Administrator Mark Arentsen, City Clerk Travis Cooke, Public Safety Director Chad McCluskey, Public Works Director Dalton Jacobus, Communications/Recreation Coordinator Whitney Tucker, City Engineer Justin Ernst, Rob Haaland, Bolton & Menk, and City Attorney Erin Clanton.
2. **Approval of the Agenda:** Motion by Loffredo to approve the agenda. Seconded by Skeries. Motion passed 3-0.
3. **Public Hearings:**
 - A. **Public Hearing on Ordinance No. 20-05 - Adding Section 30.11 - Unbiased Policing Policy to the Windsor Heights Code of Ordinances:** Motion by Loffredo to open the public hearing at 6:03 PM. Seconded by Joseph Jones. No comments written or oral. Motion by Joseph Jones to close the public hearing at 6:04 PM. Seconded by Loffredo. Motion passed 3-0.
 - B. **Consideration of the First Reading of Ordinance No. 20-05 - Adding Chapter 30.11 - Unbiased Policing Policy to the Windsor Heights Code of Ordinances:** Motion by Skeries to approve the first reading of Ordinance No. 20-05. Seconded by Joseph Jones. Motion passed 3-0
4. **Public Forum:** None.
5. **Consent Agenda:**
 - A. **Approve Minutes of the Regular Council Meeting on June 15, 2020**
 - B. **Approve Payment of Claims**
 - C. **Approve Liquor Licenses - Hy-Vee Market Cafe, RI Restaurant, and Super Quick Mart**Motion by Skeries to approve the consent agenda with the removal of the Key Consulting Payment until the next regular meeting. Seconded by Loffredo. Motion passed 3-0.
6. **Old Business:**
 - A. **Consideration of Resolution No. 2020-88 - Setting a Public Hearing on Ordinance No. 20-06 - Relating to Amendment to City Code 60.10.07 to Remove Subsection 21 Related to Unimproved Surfaces and Removing Private Property Language from Subsection 22:** Motion by Loffredo to approve Resolution No. 2020-88. Seconded by Skeries. Motion passed 3-0.
 - B. **Consideration of Resolution No. 2020 89- Setting a Public Hearing on Ordinance No. 2020-07 Relating to Amendment to City Code 174.08 to Further Define Surfaces Allowed for Parking on Private Property and to Add Parking Prohibitions for Vehicles Parked on Private Property for the Purpose of Sale:** Motion by Skeries to approve Resolution No. 2020-89. Seconded by Joseph Jones. Motion passed 3-0
7. **New Business:**
 - A. **Consideration of Resolution No. 2020-90 - A Resolution Receiving and Filing 73rd Street Corridor Traffic Study:** Rob Haaland of Bolton & Menk gave an overview of the report. Motion by Joseph Jones to approve Resolution No. 2020-90. Seconded by Skeries. Motion passed 4-0.
 - B. **Consideration of Pay Request No. 2 - University Avenue Project:** Motion by Loffredo to approve Pay Request No. 2. Seconded by Joseph Jones. Motion passed 4-0.
 - C. **Consideration of Revisions to 28E Agreement for Salt Storage (1 of 2):** Motion by Mike Jones to approve the 28E agreement. Seconded by Skeries. Motion passed 4-0.
 - D. **Consideration of Revisions to 28E Agreement for Salt Storage (2 of 2):** Motion by Skeries to approve the 28E agreement. Seconded by Loffredo. Motion passed 4-0.

- E. **Consideration of 28E Agreement on Crossing Guards at 73rd and Hickman:** Motion by Mike Jones to approve the 28E agreement. Seconded by Joseph Jones. Motion passed 4-0.
- F. **Consideration of Resolution No. 2020-91 - A Resolution Approving Community Center Individual Refund Requests:** Motion by Mike Jones to approve Resolution No. 2020-91. Seconded by Joseph Jones. Motion passed 4-0.

8. Reports:

A. Mayor and Council Reports and Committee Updates: Skeries: Economic Development Committee updates on city grants for WH businesses and will be getting an update on Jake's Fireworks plan to build. Thank you to Whitney for scheduling extra meetings and keeping up with social media. Joseph Jones: Dart meeting upcoming. Mike Loffredo: Thank you to Rachelle for clarity of the claims report. Mike Jones: Questions on fireworks complaints and would like the city to pursue changes to the state fireworks law.

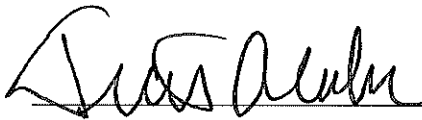
B. Interim City Administrator Report: Two long open projects closed out in the last year and would like to see the last one closed out. Has six applications for the small business grants.

9. Closed Session: Closed session pursuant to Iowa Code Section 21.5 (1)(c) To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the government body in that litigation.


A. Convene into Closed Session: Motion by Mike Jones to convene into Closed Session at 7:17 PM. Seconded by Joseph Jones. Mike Jones – aye, Joseph Jones- aye, Skeries – aye, and Loffredo – aye. Motion passed 4-0.

B. Convene into Open Session: Motion by Joseph Jones to convene into Open Session at 7:27 PM. Seconded by Skeries. Motion Passed 4-0.

10. Adjourn: Motion by Mike Jones to adjourn the meeting at 7:28 PM. Seconded by Skeries. Motion passed 4-0.



Attest: Travis Cooke, City Clerk



David Burgess, Mayor