

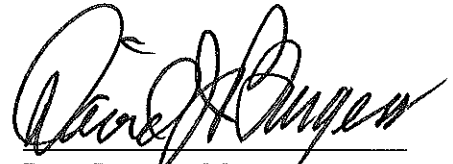
**City of Windsor Heights Regular Business Meeting Minutes
Monday, October 19, 2020 – 6:00 P.M. via ZOOM**

1. **Call to Order:** Mayor Burgess called the meeting to order via Zoom at 6:00 PM. Council members present: Susan Skeries, Joseph Jones, Mike Loffredo, Mike Jones, and Threase Harms. Staff present: City Administrator Dennis Durham, City Clerk Travis Cooke, Public Safety Director Chad McCluskey, Public Works Director Dalton Jacobus, City Engineer Justin Ernst, and City Attorney Erin Clanton.
2. **Approval of the Agenda:** Motion by Harms to approve the agenda. Seconded by Loffredo. Motion passed 5-0.
3. **Public Forum:** County Supervisor Robert Brownell gave an update to the Council on Polk County issues including COVID-19.
4. **Consent Agenda:** Motion by Mike Jones to approve the consent agenda items A-D. Seconded by Harms. Motion passed 5-0.
 - A. **Approve Minutes of the Regular Council Meeting on October 5, 2020**
 - B. **Approve Payment of Claims**
 - C. **Approve Financial Reports**
 - D. **Approve Temporary Liquor License - Booze Cruzer Cocktail - CEC - 6900 School Street - November 4-8**
5. **New Business:**
 - A. **Consideration of Non-Union Public Safety Employee Job Descriptions:** Motion by Harms to approve the job descriptions. Seconded by Mike Jones. Motion passed 5-0.
 - B. **Consideration of Truck #6 Transmission Repair:** Motion by Mike Jones to approve Truck #6 transmission repair. Seconded by Harms. Motion passed 5-0.
 - C. **Consideration of Pay Request No. 6 - 2020 Streets Improvements Project (69th and Allison):** Motion by Harms to approve Pay Request No. 6 – 2020 Streets Improvements Project. Seconded by Mike Jones. Motion passed 5-0.
 - D. **Consideration of Pay Request No. 6 - College Drive Improvements Project:** Motion by Loffredo to approve Pay Request No. 6 – College Drive Improvements Project. Seconded by Mike Jones. Motion passed 5-0.
6. **Reports:**
 - A. **Mayor and Council Reports and Committee Updates:** Harms – Public Safety Committee and MetroWaste updates. Thank you to Dalton, Dennis, and Whitney for street construction communications. Mike Jones – Communications Committee updates. Loffredo – encouraged public to read staff reports for the good information they provide. Joseph Jones – DART updates. Skeries – Movie in the park was a big success. Thanks

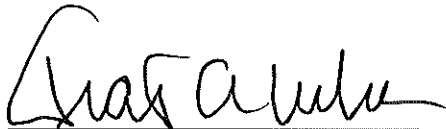
to Dalton, Austin, Chief, and Joseph for helping put the event on. 200-250 people attended and 30 boxes of pizza were given out. Thanked sponsors for the movie and the food including Edye and Lauren of the WH Chamber for helping find sponsors.

- B. City Administrator's Report:** Attended Central Iowa Water Trails meeting. Meeting with Clive and Urbandale city managers. Attended WH Chamber meet and greet. Employee health insurance renewals for Jan. 1st are being prepared for a future meeting.
- C. Public Safety Report:** Given.
- D. Public Works Report:** Given.
- E. Communications-Recreation Coordinator Report:** Given.

7. **Adjourn to Council Work Session immediately following the Regular Council Meeting Via ZOOM:** Motion by Loffredo to adjourn the meeting at 6:32 PM. Seconded by Harms. Motion passed 5-0.



Dave Burgess, Mayor



Travis Cooke, City Clerk