

**City of Windsor Heights Regular Business Meeting Minutes
Monday, November 2, 2020 – 6:00 P.M. via ZOOM**

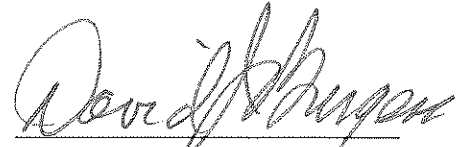
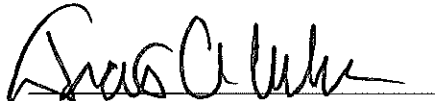
1. **Call to Order:** Mayor Burgess called the meeting to order via Zoom at 6:00 PM. Council members present: Susan Skeries, Joseph Jones, Mike Loffredo, Mike Jones, and Threase Harms. Staff present: City Administrator Dennis Durham, City Clerk Travis Cooke, Public Safety Director Chad McCluskey, Public Works Director Dalton Jacobus, City Engineer Justin Ernst, and City Attorney Erin Clanton.
2. **Approval of the Agenda:** Motion by Mike Jones to approve the agenda. Seconded by Harms. Motion passed 5-0.
3. **Public Forum:** Lauren Campbell gave WH Chamber updates.
4. **Consent Agenda:** Motion by Harms to approve the consent agenda items A-D. Seconded by Mike Jones. Motion passed 5-0.
 - A. **Approve Minutes of the Regular Council Meeting on October 19, 2020**
 - B. **Approve Minutes of the Council Work Session on October 19, 2020**
 - C. **Approve Payment of Claims**
 - D. **Approve Liquor License – Good Company – 6555 University**
5. **New Business:**
 - A. **Consideration of Resolution No. 2020-117 - A Resolution to Appoint a Member and Alternate Member to the Polk County 911 Service Board:** Motion by Mike Jones to approve Resolution No. 2020-117. Seconded by Joseph Jones. Motion passed 5-0.
 - B. **Consideration of Resolution No. 2020-118 - A Resolution Appointing a Member and Alternate Member(s) to the Polk County Emergency Management Commission:** Motion by Loffredo to approve Resolution No. 2020-118. Seconded by Mike Jones. Motion passed 4-1. Harms abstained due to a personal conflict.
 - C. **Consideration of Resolution No. 2020-119 - A Resolution Appointing a Commissioner and an Alternate Commissioner to the 2021 Des Moines Regional Transit Authority ("DART") Commission:** Motion by Loffredo to approve Resolution No. 2020-119. Seconded by Joseph Jones. Motion passed 4-1. Harms abstained due to a personal conflict.
 - D. **Consideration of Resolution No. 2020-120 - A Resolution Appointing a Member and Alternate Member to the Metropolitan Planning Commission "MPO":** Motion by Mike Jones to approve Resolution No. 2020-120. Seconded by Joseph Jones. Motion passed 4-1. Harms abstained due to a personal conflict.
 - E. **Consideration of Resolution No. 2020-121 - Approving Watershed Management Authority Coordinator Funding:** Motion by Harms to approve Resolution No. 2020-121. Seconded by Mike Jones. Motion passed 5-0.

F. **Consideration of Pay Request No. 6 – University Avenue Project:** Motion by Mike Jones to approve Pay Request No. 6. Seconded by Harms. Motion passed 5-0.

6. **Reports:**

- A. **Mayor and Council Reports and Committee Updates:** Harms – MetroWaste updates. Skeries – Reminder to residents to complete communications survey.
- B. **City Administrator's Report:** Jakes Fireworks site plan for re-consideration at the next meeting. Reported results of compensation study RFP for non-represented public safety employees.

7. **Adjourn to Council Work Session immediately following the Regular Council Meeting Via ZOOM:** Motion by Loffredo to adjourn the meeting at 6:33 PM. Seconded by Skeries. Motion passed 5-0.


Dave Burgess, Mayor
Travis Cooke, City Clerk