

**City of Windsor Heights Regular Business Meeting Minutes
Monday, November 16, 2020 – 6:00 P.M. via ZOOM**

1. **Call to Order:** Mayor Burgess called the meeting to order via Zoom at 6:00 PM. Council members present: Susan Skeries, Joseph Jones, Mike Loffredo, Mike Jones, and Threase Harms. Staff present: City Administrator Dennis Durham, City Clerk Travis Cooke, Finance Director Rachelle Swisher, Public Safety Director Chad McCluskey, Public Works Director Dalton Jacobus, City Engineer Justin Ernst, and City Attorney Erin Clanton.

Mayor Burgess recessed the meeting at 6:01 to hear comments from Governor Reynolds on the COVID pandemic.

Mayor Burgess reconvened the meeting at 6:13 PM.

2. **Approval of the Agenda:** Motion by Harms to approve the agenda. Seconded by Skeries. Motion passed 5-0.
3. **Public Hearing:**
 - A. **Public Hearing on Site Plan for Jake’s Fireworks proposed at 7300 Hickman Road:** Motion by Loffredo to open the public hearing at 6:15 PM. Seconded by Harms. Motion passed 5-0. No comments written or oral. Motion by Loffredo to close the public hearing at 6:16 PM. Seconded by Harms. Motion passed 5-0.
 - B. **Consideration of Site Plan for Jake’s Fireworks proposed at 7300 Hickman Road:** Motion by Mike Jones to approve the site plan. Seconded by Harms. Motion passed 5-0.
4. **Public Forum:** Edye Beckerman gave WH Chamber updates.
5. **Consent Agenda:** Motion by Harms to approve the consent agenda items A-E. Seconded by Joseph Jones. Motion passed 5-0.
 - A. **Approve Minutes of the Regular Council Meeting on November 2, 2020**
 - B. **Approve Minutes of the Council Work Session on November 2, 2020**
 - C. **Approve Payment of Claims**
 - D. **Approve Resolution No. 2020-124 - A Resolution Appointing Regular and Alternate Member Representatives to the Metropolitan Planning Organization (MPO) Including the Transportation Technical Committee for 2021**
 - E. **Approve 2021 Committee Representatives**

6. New Business:

- A. Consideration of Resolution No. 2020-122 - A Resolution Authorizing Intergovernmental Transfer of Public Funds Agreement Between the Iowa Department of Human Services and the City of Windsor Heights:** Motion by Loffredo to approve Resolution No. 2020-122. Seconded by Harms. Motion passed 5-0.

- B. Consideration of Resolution No. 2020-123 - A Resolution Setting Time and Place for a Public Hearing for Ordinance No. 20-09 - An Ordinance Amending Chapter 161 of the Windsor Heights Code of Ordinances to Update Post-Construction Stormwater Management:** Motion by Harms to approve Resolution No. 2020-123. Seconded by Mike Jones. Motion passed 5-0.

- C. Consideration of the TIF Debt Certification Report:** Motion by Mike Jones to approve the TIF Debt Certification Report. Seconded by Joseph Jones. Motion passed 5-0.

- D. Consideration of the Urban Renewal Report:** Motion by Harms to approve the Urban Renewal Report. Seconded by Joseph Jones. Motion passed 5-0.

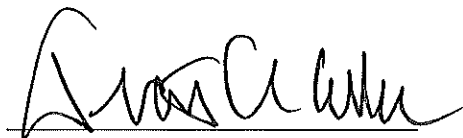
- E. Consideration of Pay Request No. 7 - College Drive Improvements Project:** Motion by Mike Jones to approve Pay Request No. 7 – College Drive Improvements Project. Seconded by Harms. Motion passed 5-0.

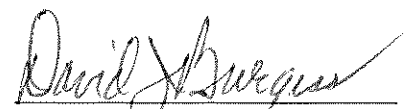
- F. Consideration of Pay Request No. 7 - 2020 Streets Improvements Project (Allison and 69th Streets):** Motion by Loffredo to approve Pay Request No. 7 – 2020 Streets Improvements Project. Seconded by Skeries. Motion passed 5-0.

- G. Consideration of Pay Request No. 7 - 2020 PCC Patching Project:** Motion by Joseph Jones to approve Pay Request No. 7 – 2020 PCC Patching Project. Seconded by Harms. Motion passed 5-0.

6. Reports: Harms – Public safety committee updates. Working with Susan on transition to Metro Waste Committee. Mike Jones – Communications committee recommended text notification services after survey results were reviewed. Joseph Jones – DART completed work on future funding formula and will be presenting to the Council at an upcoming meeting. Thanked Mike Loffredo for his insights on mass transit.

7. Adjourn to Council Work Session immediately following the Regular Council Meeting Via ZOOM: Motion by Harms to adjourn the meeting at 6:36 PM. Seconded by Skeries. Motion passed 5-0.


Travis Cooke, City Clerk


Dave Burgess, Mayor