

City of Windsor Heights Regular Business Meeting Minutes
Monday, May 2, 2022 - 6:00 PM

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Jones called the meeting to order at 6:00 PM. Council members present: Susan Skeries, Joseph Jones, Michael Libbie, Lauren Campbell and Threase Harms. Staff present: City Administrator Dennis Durham, City Clerk Travis Cooke, Police Chief Chad McCluskey, Public Works Director Dalton Jacobus, City Attorney Erin Clanton, and City Engineer Justin Ernst.

2. Approval of the Agenda

Motion by Threase Harms to approve the agenda. Seconded by Susan Skeries. Motion passed 5-0.

3. Public Forum:

City Clerk Cooke read an email from Matt Neely, 7135 Garrison, requesting zoning changes to allow for a sound barrier for his rear yard boundary with Hickman Road.

4. Consent Agenda:

Motion by Threase Harms to approve the Consent Agenda Items A-B. Seconded by Michael Libbie. Motion passed 5-0.

- A. Approve Minutes of the Regular Council Meeting on April 18, 2022
- B. Approve Payment of Claims

5. New Business:

A. Consideration of Ad Hoc Parks Project Committee

Motion by Michael Libbie to approve the nominations to the Ad Hoc Parks Project Committee. Seconded by Susan Skeries. Motion passed 5-0.

B. Consideration of Trail Lighting Project Change Order #1

Motion by Threase Harms to approve Trail Lighting Project Change Order #1. Seconded by Susan Skeries. Motion passed 5-0.

C. Consideration of Professional Services Agreement for the 2023 HMA Overlay Project

Motion by Threase Harms to approve Professional Services Agreement for the 2023 HMA Overlay Project. Seconded by Michael Libbie. Motion passed 5-0.

D. Consideration of Design Contract for PCC Patching Project

Motion by Threase Harms to approve the Design Contract for PCC Patching Project. Seconded by Joseph Jones. Motion passed 5-0.

E. Consideration of Salt Purchase

Motion by Susan Skeries to approve Salt Purchase . Seconded by Michael Libbie. Motion passed 5-0.

6. Reports:

A. Mayor and Council Reports and Committee Updates

Mayor Jones: City-Wide Garage Sale update. Harms: MAC update; Communications Committee update; ICON Water Trails Board update; attending the Des Moines Partnership DC trip next week. Campbell: Special Events Committee update; Movies in the Park this Friday.

Libbie: Coffee with Council update; Communications Committee update; will attend next meeting via Zoom. J. Jones: Dart updates. Skeries: First Movies in the Park this Friday; Metrowaste update; attending the Des Moines Partnership DC trip next week; Thank you to Officer Davison for exceptional service while helping an elderly driver with a flat tire.

B. Administration Report(s)

Administrator Durham: Initial Strategic Visioning Meeting set for June 2nd from 6-7:30 at the CEC.

7. **Adjourn**

Motion by Threase Harms to adjourn the meeting at 6:16 PM. Seconded by Skeries. Motion passed 5-0.


Travis Cooke, City Clerk


Mike Jones, Mayor