

City of Windsor Heights Regular Council Meeting Minutes
Monday, May 17, 2021 – 6:00 PM Via Zoom

1. **Call to Order/Roll Call/Pledge of Allegiance:** Mayor Burgess called the meeting to order at 6:00 PM. Present: Susan Skeries, Joseph Jones, Mike Loffredo, Mike Jones, and Threase Harms. Others present: City Administrator Dennis Durham, City Clerk Travis Cooke, Finance Director Rachelle Swisher, Public Safety Director Chad McCluskey, Public Works Director Dalton Jacobus, City Engineer Justin Ernst, and City Attorney Matt Brick.
2. **Approval of the Agenda:** Motion by Mike Jones to approve the agenda. Seconded by Skeries. Motion passed 5-0.
3. **Public Forum:** Lauren Campbell, 1004 63rd St., thanked Whitney and Dalton for their assistance with questions on the University project and her business. Edye Beckerman gave WH Chamber updates.
4. **Consent Agenda:** Motion by Harms to approve the consent agenda items A-F. Seconded by Skeries. Motion passed 5-0.
 - A. Approve Minutes of the Regular Council Meeting on May 3, 2021
 - B. Approve Minutes of the Council Work Session Meeting on May 3, 2021
 - C. Approve Payment of Claims
 - D. Approve Financial Reports
 - E. Ratify Liquor License for Your Private Bar for DMARC Fundraiser Held on 5-13-21
 - F. Approve Appointment of Kellee Wasik and Lauren Campbell to the Community Events Committee
5. **New Business:**
 - A. Consideration of the Second Reading of Ordinance No. 21-03 - An Ordinance Amending Chapter 174.08 of the Windsor Heights Code of Ordinances Relating to Parking for Personal and Recreational Vehicles: Motion by Loffredo to approve the second reading of Ordinance No. 21-03. Seconded by Skeries. Motion passed 5-0.
 1. Consider Waiving the Third and Final Reading of Ordinance No 21-03 and Move to Adopt Ordinance No. 21-03: Motion by Loffredo to waive the third and final reading of Ordinance No. 21-03 and move to adopt. Seconded by Mike Jones. Motion passed 5-0.
 - B. Consideration of the Second Reading of Ordinance No. 21-04 - An Ordinance Amending Chapter 97.01 of the Windsor Heights Code of Ordinances Relating to Storm Water - Sump Pump Connections: Motion by Mike Jones to approve the second reading of Ordinance No. 21-04. Seconded by Loffredo. Motion passed 5-0.
 1. Consider Waiving the Third and Final Reading of Ordinance No. 21-04 and Move to Adopt Ordinance No. 21-04: Motion by Loffredo to waive the third and final reading of Ordinance No. 21-04 and move to adopt. Seconded by

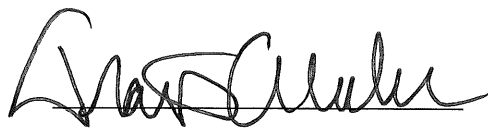
Mike Jones. Motion passed 5-0.

- C. Consider Approval of 28E and Memorandum of Understanding Related to Westcom 9-1-1 Dispatching Transition to Include an Initial Payment of \$274,000: Motion by Harms to approve the 28E and MOU related to the Westcom 9-1-1 dispatching transition. Seconded by Loffredo. Motion passed 5-0.
- D. Consideration of Purchase of a Kubota RTV-1100 from Capital City Equipment for Use in the Parks and Trails in the Amount of \$25,914.00: Motion by Harms to approve the purchase of a Kubota RTV. Seconded by Joseph Jones. Motion passed 5-0.
- E. Consideration of Pay Request No. 11 - 2020 Streets Improvements Project (Allison and 69th) in the Amount of \$13,341.80: Motion by Harms to approve the pay request. Seconded by Loffredo. Motion passed 5-0.
- F. Consideration of Pay Request No. 10 - College Drive Improvements Project in the Amount of \$62,792.63: Motion by Loffredo to approve the pay request. Seconded by Mike Jones. Motion passed 5-0.
- G. Consideration of Pay Request No. 9 - University Avenue Improvements Project in the Amount of \$424,743.38: Motion by Harms to approve the pay request. Seconded by Mike Jones. Motion passed 5-0.
- H. Consideration of Resolution No. 2021-21 - A Resolution Setting Time and Place for a Public Hearing on Proposed Budget Amendment for Fiscal Year 2020/2021 for the City of Windsor Heights: Motion by Harms to approve Resolution No. 2021-21. Seconded by Mike Jones. Motion passed 5-0.
- I. Consideration of Adoption of the Windsor Heights Employee Compensation Philosophy: Motion by Mike Jones to adopt the Windsor Heights Employee Compensation Philosophy. Seconded by Harms. Motion passed 5-0.
- J. Consideration of Resolution No. 2021-22 - A Resolution Approving the City of Windsor Heights Employee Compensation Plan: Motion by Harms to open the item for discussion. Seconded by Skeries. After due consideration and discussion council came to the consensus to table the item to a future meeting. Harms withdrew her motion to discuss. Skeries withdrew her second. Motion by Harms to table the item to the June 7th meeting. Seconded by Skeries. Motion passed 5-0.
- K. Consideration of Resolution No. 2021-23 - A Resolution Waiving Pavilion Fees for the Franklin Avenue Library: Motion by Skeries to approve Resolution No. 2021-23. Seconded by Mike Jones. Motion passed 5-0.

6. **Reports:**

- A. Mayor and Council Reports and Committee Updates: Harms: MAC updates. Requesting an action item on the next agenda regarding going back to in person meetings with an option for Zoom. Skeries: Metrowaste updates. Economic Development Committee updates. Movies in the Park start on May 28th.
- B. Administration and Staff Reports: Given.

7. **Adjourn to Council Work Session immediately following the Regular Council Meeting Via Zoom:** Motion by Skeries to adjourn to the work session at 7:56 PM. Seconded by Loffredo. Motion passed 5-0

A handwritten signature in black ink, appearing to read "Travis Cooke", written over a horizontal line.

Travis Cooke, City Clerk

A handwritten signature in black ink, appearing to read "Dave Burgess", written over a horizontal line.

Dave Burgess, Mayor