

City of Windsor Heights Regular Business Meeting Minutes
Monday, June 5, 2023 - 6:00 PM
WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST

1. **Call to Order/Roll Call/Pledge of Allegiance**

Mayor Jones called the meeting to order at 6:03 PM. Council members present: Susan Skeries, Michael Libbie, Lauren Campbell and Threase Harms. Council members absent: Joseph Jones. Staff present: Finance Director/Interim City Administrator Rachelle Swisher, City Attorney Erin Clanton.

2. **Approval of the Agenda**

Motion by Susan Skeries to approve the Agenda. Seconded by Threase Harms. Motion passed 4-0.

3. **Public Hearing:**

- A. Public Hearing on Ordinance No. 23-05 - An Ordinance Amending Chapter 55 of the Code of Ordinances for Windsor Heights Related to the Types and Numbers of Animals Permitted

Motion by Threase Harms to open the Public Hearing at 6:04 PM. Seconded by Susan Skeries. Motion passed 4-0.

No public comments written or oral.

Motion by Threase Harms to close the Public Hearing at 6:06 PM. Seconded by Susan Skeries. Motion passed 4-0.

- B. Consideration of the First Reading of Ordinance No. 23-05

Motioned by Threase Harms to approve the first reading of Ordinance No. 23-05 with the removal of "but not roosters, geese, Guineafowl, or peacocks" in 1(C). Seconded by Susan Skeries. Motion passed 4-0.

4. **Public Forum:** This is time set aside for comments from the public on topics of City business other than those listed on the agenda. No action may be taken. Please come to the podium, state your name and address for the record and keep your comments to no more than 5 minutes.

None.

5. **Consent Agenda:** Any item on the Consent Agenda may be removed for separate consideration.

Motion by Michael Libbie to Approve the Consent Agenda Items A-F. Seconded by Susan Skeries. Motion passed 4-0.

- A. Approve Minutes of the Regular Council Meeting on May 15, 2023

- B. Approve Payment of Claims

6. **New Business:**

- A. Storm Water Presentation - Bolton & Menk

Presentation tabled for a later meeting.

- B. Consideration of Resolution No. 2023-37 - A Resolution Authorizing the City of Windsor Heights, Iowa to Submit Sites to the Des Moines Area Metropolitan Planning Organization (MPO) for Electric Vehicle Charging Stations

Motion by Threase Harms to Approve Resolution No. 2023-37 - A Resolution Authorizing the

City of Windsor Heights, Iowa to Submit Sites to the Des Moines Area Metropolitan Planning Organization (MPO) for Electric Vehicle Charging Stations. Seconded by Michael Libbie. Motion passed 4-0.

C. Consideration of Resolution No. 2023-38 A Resolution Approving End of Year FY23 Balance Transfers

Motion by Michael Libbie to approve Resolution No. 2023-38 A Resolution Approving End of Year FY23 Balance Transfers. Seconded by Threase Harms. Motion passed 4-0.

D. Consideration of Pay Request No. 1 - Public Safety Parking Lot Improvements

Motion by Susan Skeries to approve Pay Request No. 1 - Public Safety Parking Lot Improvements. Seconded by Michael Libbie. Motion passed 4-0.

E. Consideration of Pay Request No. 1 - 2023 PCC Patching Project

Motion by Threase Harms to approve Pay Request No. 1 - 2023 PCC Patching Project. Seconded by Michael Libbie. Motion passed 4-0.

F. Consideration of Pay Request No. 1 - 2023 HMA Resurfacing Project

Motion by Threase Harms to approve Pay Request No. 1 - 2023 HMA Resurfacing Project. Seconded by Susan Skeries. Motion passed 4-0.

7. **Reports:**

A. Mayor, Council Reports and Committee Updates, and Administration Reports Given.

8. **Adjourn**

Motion by Threase Harms to adjourn the meeting at 6:33 PM. Seconded by Susan Skeries. Motion passed 4-0.