

City of Windsor Heights Regular Meeting Minutes
Monday, June 6, 2022 - 6:00 PM

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Jones called the meeting to order at 6:00 PM. Council members present: Susan Skeries, Michael Libbie, Lauren Campbell, and Threase Harms. Absent: Joseph Jones. Staff present: City Administrator Dennis Durham, Finance Director Rachelle Swisher, Police Chief Chad McCluskey, and City Attorney Erin Clanton.

2. Approval of the Agenda

Motion by Libbie to approve the Agenda. Seconded by Harms. Motion passed 4-0.

3. Presentation of Life Saving Awards

Public Safety Director McCluskey presented life-saving awards to dispatchers and city staff after successful resuscitation of a heart attack patient on an EMS call.

4. Public Hearings:

A. Public Hearing on Ordinance No. 22-04 - An Ordinance Amending Chapter 105.02 of the Code of Ordinances Related to Solid Waste Control and Recycling Definitions

Motion by Threase Harms to open the Public Hearing on Ordinance No. 22-04 - An Ordinance Amending Chapter 105.02 of the Code of Ordinances Related to Solid Waste Control and Recycling Definitions at 6:18 PM. Seconded by Susan Skeries. Motion passed 4-0. No public comments written or oral. Motion by Threase Harms to close the Public Hearing on Ordinance No. 22-04 - An Ordinance Amending Chapter 105.02 of the Code of Ordinances Related to Solid Waste Control and Recycling Definitions at 6:18 PM. Seconded by Susan Skeries . Motion passed 4-0.

B. Consideration of the First Reading of Ordinance No. 22-04 - An Ordinance Amending Chapter 105.02 of the Code of Ordinances Related to Solid Waste Control and Recycling Definitions

Motion by Threase Harms to approve the First Reading of Ordinance No. 22-04 - An Ordinance Amending Chapter 105.02 of the Code of Ordinances Related to Solid Waste Control and Recycling Definitions. Seconded by Susan Skeries. Motion passed 4-0.

C. Public Hearing on Ordinance No. 22-05 - An Ordinance Amending Chapter 105.05 of the Code of Ordinances Related to Open Burning

Motion by Threase Harms to open the Public Hearing on Ordinance No. 22-05 - An Ordinance Amending Chapter 105.05 of the Code of Ordinances Related to Open Burning at 6:19 PM. Seconded by Michael Libbie. Motion passed 4-0. No public comments written or oral. Motion by Threase Harms to close the Public Hearing on Ordinance No. 22-05 - An Ordinance Amending Chapter 105.05 of the Code of Ordinances Related to Open Burning at 6:19 PM. Seconded by Susan Skeries. Motion passed 4-0.

D. Consideration of the First Reading of Ordinance No. 22-05 - An Ordinance Amending Chapter 105.05 of the Code of Ordinances Related to Open Burning

Motion by Threase Harms to approve the First Reading of Ordinance No. 22-05 - An Ordinance Amending Chapter 105.05 of the Code of Ordinances Related to Open Burning. Seconded by Susan Skeries. Motion passed 4-0.

E. Public Hearing on Ordinance No. 22-06 - An Ordinance Amending Chapter 307.2.2 of the Code of Ordinances Related to Businesses that Sell Fire Pits, Chimineas, Sky Lanterns, and other Outdoor Recreational Devices

Motion by Threase Harms to open the Public Hearing on Ordinance No. 22-06 - An Ordinance Amending Chapter 307.2.2 of the Code of Ordinances Related to Businesses that Sell Fire Pits, Chimineas, Sky Lanterns, and other Outdoor Recreational Devices at 6:20 PM. Seconded by Susan Skeries. Motion passed 4-0. No public comments written or oral. Motion by Threase Harms to close the Public Hearing on Ordinance No. 22-06 - An Ordinance Amending Chapter 307.2.2 of the Code of Ordinances Related to Businesses that Sell Fire Pits, Chimineas, Sky Lanterns, and other Outdoor Recreational Devices at 6:20 PM. Seconded by Susan Skeries. Motion passed 4-0.

F. Consideration of the First Reading of Ordinance No. 22-06 - An Ordinance Amending Chapter 307.2.2 of the Code of Ordinances Related to Businesses that Sell Fire Pits, Chimineas, Sky Lanterns, and other Outdoor Recreational Devices

Motion by Threase Harms to approve the First Reading of Ordinance No. 22-06 - An Ordinance Amending Chapter 307.2.2 of the Code of Ordinances Related to Businesses that Sell Fire Pits, Chimineas, Sky Lanterns, and other Outdoor Recreational Devices. Seconded by Susan Skeries. Motion passed 4-0.

5. **Public Forum:**

None.

6. **Consent Agenda:**

Motion by Threase Harms to approve the Consent Agenda items A-D. Seconded by Michael Libbie. Motion passed 4-0.

A. Approve Minutes of the Regular Council Meeting on May 16, 2022

B. Approve Payment of Claims

C. Approve FY 23 Tobacco Permits

D. Approve Liquor License for RC Limited LLC - Little Brother - 6587 University Ave

7. **New Business:**

A. Consideration of Resolution No. 2022 - 31 A Resolution Approving Fiscal Year 2022 Year End Balance Transfers For the City of Windsor Heights, IA

Motion by Threase Harms to approve Resolution No. 2022 - 31 A Resolution Approving Fiscal Year 2022 Year End Balance Transfers For the City of Windsor Heights, IA. Seconded by Susan Skeries. Motion passed 4-0.

B. Consideration of Resolution No. 2022-32 - A Resolution Approving Fiscal Year 2022 Balance Transfers for the City of Windsor Heights, IA

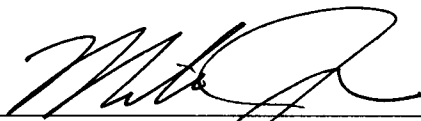
Motion by Threase Harms to approve Resolution No. 2022-32 - A Resolution Approving Fiscal Year 2022 Balance Transfers for the City of Windsor Heights, IA . Seconded by Michael Libbie. Motion passed 4-0.

8. **Reports:**

Mayor Jones: Communications Committee update; Mid Iowa Association of Local Governments update. Harms: Parks Project Committee update; MAC update; Communications Committee update; Water Trails Board update; looking into need for police presence at schools. Campbell: Parks Project Committee update; thank you to Dalton and BMI for the work done ahead of the meeting; DART update; Bravo update. Libbie: Coffee with Council update; Compliments on Movies in the park; complimented strategic visioning process from June 2nd. Skeries: Movies in the Park update and thank you to the public works staff and Chief McCluskey for helping with the event; thanks to students who volunteered to pick up trash around Cowles School on Earth Day; Metrowaste Updates Special Events Committee update; Windsor Heights Foundation updates; chicken ordinance updates to be looked into; thank you to police and fire departments both in Windsor Heights and surrounding jurisdictions for keeping residents safe.

9. **Adjourn**

Motion by Threase Harms to Adjourn the meeting at 6:37. Seconded by Susan Skeries. Motion passed 4-0.



Mike Jones, Mayor



Travis Cooke, City Clerk