

**City of Windsor Heights Regular Business Meeting Minutes**  
**Monday, August 1, 2022 - 6:00 PM**  
**WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST**

**1. Call to Order/Roll Call/Pledge of Allegiance**

Mayor Jones called the meeting to order at 6:02 PM. Council members present: Susan Skeries, Joseph Jones, Michael Libbie, Lauren Campbell and Threase Harms. Staff present: City Administrator Dennis Durham, City Clerk Travis Cooke, Public Safety Director Chad McCluskey, City Attorney Erin Clanton, and City Engineer Justin Ernst.

**2. Approval of the Agenda**

Motion by Threase Harms to Approve the Agenda. Seconded by Susan Skeries. Motion passed 5-0.

**3. Public Hearing:**

**A. Public Hearing on Ordinance No. 22-07 - An Ordinance Amending Chapter 100 of the Code of Ordinances Related to Regulation of Industrial Wastewater and Commercial Wastewater**

Motion by Threase Harms to Open the Public Hearing on Ordinance No. 22-07 - An Ordinance Amending Chapter 100 of the Code of Ordinances Related to Regulation of Industrial Wastewater and Commercial Wastewater at 6:03 PM. Seconded by Susan Skeries. Motion passed 5-0.

No public comments written or oral.

Motion by Threase Harms to Close the Public Hearing on Ordinance No. 22-07 - An Ordinance Amending Chapter 100 of the Code of Ordinances Related to Regulation of Industrial Wastewater and Commercial Wastewater at 6:04 PM. Seconded by Susan Skeries. Motion passed 5-0.

**B. Consideration of the First Reading of Ordinance No. 22-07 - An Ordinance Amending Chapter 100 of the Code of Ordinances Related to Regulation of Industrial Wastewater and Commercial Wastewater**

Motion by Threase Harms to Approve the First Reading of Ordinance No. 22-07 - An Ordinance Amending Chapter 100 of the Code of Ordinances Related to Regulation of Industrial Wastewater and Commercial Wastewater. Seconded by Michael Libbie. Motion passed 5-0.

**C. Consideration of Waiving the Second and Third Readings of Ordinance No. 22-07 - An Ordinance Amending Chapter 100 of the Code of Ordinances Related to Regulation of Industrial Wastewater and Commercial Wastewater and Move to Adopt**

Motion by Joseph Jones to Approve Waiving the Second and Third Readings of Ordinance No. 22-07 - An Ordinance Amending Chapter 100 of the Code of Ordinances Related to Regulation of Industrial Wastewater and Commercial Wastewater and Move to Adopt . Seconded by Michael Libbie. Motion passed 5-0.

**4. Public Forum:**

None.

**5. Consent Agenda:**

Motion by Threase Harms to Approve the Consent Agenda Items A-B. Seconded by Michael Libbie. Motion passed 5-0.

- A. Approve Minutes of the Regular Council Meeting on July 18, 2022
- B. Approve Payment of Claims

**6. New Business:**

- A. Consideration of Resolution No. 2022-36 - A Resolution Approving Intergovernmental Agreement for the Funding and Operations of a Joint Fire and EMS Records Management System by the Cities of Clive, Grimes, Johnston, Norwalk, Urbandale, Waukee, and Windsor Heights

Motion by Threase Harms to Approve Resolution No. 2022-36 - A Resolution Approving Intergovernmental Agreement for the Funding and Operations of a Joint Fire and EMS Records Management System by the Cities of Clive, Grimes, Johnston, Norwalk, Urbandale, Waukee, and Windsor Heights. Seconded by Susan Skeries. Motion passed 5-0.

- B. Consideration of Professional Services Agreement with Bolton & Menk for Survey, Design, Letting, and Construction Administration for the Public Safety Parking Lot Project in the Amount of \$44,000

Motion by Joseph Jones to Approve Professional Services Agreement with Bolton & Menk for Survey, Design, Letting, and Construction Administration for the Public Safety Parking Lot Project in the Amount of \$44,000. Seconded by Michael Libbie. Motion passed 5-0.

**7. Reports:**

- A. Mayor's Report

Given in packet.

- B. Council Reports and Committee Updates

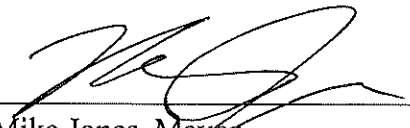
Harms: Water Trails Board (ICON) update; reminder to council to send in the administrator evaluations; and National Night Out is August 2nd. Campbell: Bravo update; thank you to Mayor Jones for helping implementing the inclusive restroom signage; thank you to Dalton Jacobus for his service to the city; and Fall Fest update. Libbie: Final Nights in the Heights is August 2nd; National Night out is August 2nd; Communications Committee update; and Economic Development meeting upcoming. J. Jones: Dart update. Skeries: Metrowaste update; Movies in the Park update; good turnout for Nights in the Heights maybe look for ways to expand it; and National Night Out is August 2nd.

- C. Administration Report(s)

Reminder of the work session to review the strategic visioning draft survey instruments on August 15<sup>th</sup> followed by a September work session.

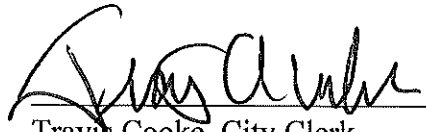
**8. Adjourn**

Motion by Threase Harms to Adjourn the meeting at 6:21 PM. Seconded by Susan Skeries. Motion passed 5-0.



---

Mike Jones, Mayor



---

Travis Cooke, City Clerk