

City of Windsor Heights Regular Business Meeting Minutes
Monday, August 15, 2022 - 6:00 PM
WINDSOR HEIGHTS COUNCIL CHAMBERS - 1133 66th ST

1. Call to Order/Roll Call/Pledge of Allegiance

Mayor Jones called the meeting to order at 6:01 PM. Council members present: Susan Skeries, Joseph Jones (via Zoom), Michael Libbie, Lauren Campbell and Threase Harms. Staff present: City Administrator Dennis Durham, Finance Director Rachelle Swisher, Deputy City Clerk Adam Strait, Police Chief Chad McCluskey, City Attorney Erin Clanton, and City Engineer Justin Ernst.

2. Approval of the Agenda

Motion by Threase Harms to approve the Agenda. Seconded by Susan Skeries. Motion passed 5-0.

3. Presentation of Life Saving Award to Officer Andrew Nissen

Public Safety Director McCluskey presented Officer Andrew Nissen with a Life Saving Award.

4. Public Hearing:

A. Public Hearing on 2023 HMA Resurfacing Project

Motion by Threase Harms to Open the Public Hearing at 6:08 PM. Seconded by Susan Skeries. Motion passed 5-0.

No public comments written or oral.

Motion by Threase Harms to Close the Public Hearing at 6:08 PM. Seconded by Susan Skeries. Motion passed 5-0.

B. Consideration of Resolution No. 2022-37 - A Resolution Awarding Contract for 2023 HMA Overlay Project

Motion by Threase Harms to Approve Resolution No. 2022-37 - A Resolution Awarding Contract for 2023 HMA Overlay Project. Seconded by Michael Libbie. Motion passed 5-0.

C. Public Hearing on 2022 PCC Patching Project

Motion by Threase Harms to Open the Public Hearing on 2022 PCC Patching Project at 6:09 PM. Seconded by Susan Skeries. Motion passed 5-0.

No public comments written or oral.

Motion by Threase Harms to Close the Public Hearing on 2022 PCC Patching Project at 6:09 PM. Seconded by Susan Skeries. Motion passed 5-0.

D. Consideration of Resolution No. 2022-38 - A Resolution Awarding Contract for 2023 PCC Patching Project

Motion by Threase Harms Approve Resolution No. 2022-38 - A Resolution Awarding Contract for 2023 PCC Patching Project. Seconded by Susan Skeries. Motion passed 5-0.

5. Public Forum:

None.

6. Consent Agenda:

Motion by Michael Libbie to Approve the Consent Agenda Items A-E. Seconded by Threase Harms. Motion passed 5-0.

A. Approve Minutes of the Regular Council Meeting on August 1, 2022

- B. Approve Payment of Claims
- C. Approve Financial Reports
- D. Approve Liquor License - Hy-Vee Market Cafe - 7101 University Ave
- E. Approve Appointment of Kurt Bowermaster to the Communications Committee

7. **New Business:**

- A. Consideration of Resolution No. 2022-39 - A Resolution Accepting Clive Learning Academy Easements

Motion by Michael Libbie to Approve Resolution No. 2022-39 - A Resolution Accepting Clive Learning Academy Easements. Seconded by Threase Harms. Motion passed 5-0.

- B. Consideration of Authorizing \$15,000 for Fall Fest Fireworks with J&M Displays

Motion by Susan Skeries Approve Authorization of \$15,000 for Fall Fest Fireworks with J&M Displays. Seconded by Lauren Campbell. Motion passed 5-0.

8. **Reports:**

Harms: Parks Committee meeting update- draft design from Bolton & Menk looks good; Communications Committee update; and ICON Water Trails Board update.

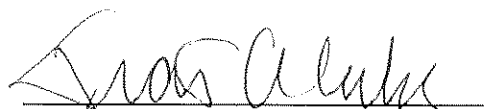
Campbell: Parks Committee meeting update- residents are excited by the design; DART update; Fall Festival update; Bravo update; and Special Events Committee update.

Libbie: Fall Fest promoted on Mr. Libbie's podcast; and Coffee with Council update.

Skeries: Movies in the Park update - social media and signs are helping attendance; DART electric bus was present; Windsor Presbyterian donated cookies; Thank you to Mayor Jones for entering the city for the League's All-Star Community Award; City's Walk Challenge promoted by Iowa's Healthiest City Initiative is October 5th and is to be discussed at the Special Events Committee on Friday; and Touch a Truck will happen on September 2nd.

9. **Adjourn to a Council Work Session Immediately Following the Regular Council Meeting**

Motion by Susan Skeries to Adjourn to a Council Work Session at 6:20 PM. Seconded by Threase Harms. Motion passed 5-0.


Travis Cooke, City Clerk


Mike Jones, Mayor