

City of Windsor Heights Rental Property Registration Form



Instructions: (Please print in blue or black ink. Registration is valid for 18 months)



5 Owner/Agent Information (All applicable information is required)

Owner (The legal owner of the property being registered. If your property has more than one owner, you must list all owners.) If Corporation or Partnership, LLC or LLP, state name of President or Managing Partner, Owner or Officer.			
Company Name <i>(If applicable)</i>			
Legal Name <i>(last, first, middle initial)</i>			
Address & Unit (Residence)	City	State	Zip
Mailing Address <i>(If different from residence)</i> <input type="checkbox"/> N/A			
Primary Contact Phone Number	Secondary Contact Phone Number	E-mail <u>(Required)</u>	

Owner 2			
Company Name <i>(If applicable)</i>			
Legal Name <i>(last, first, middle initial)</i>			
Address & Unit (Residence)	City	State	Zip
Mailing Address <i>(If different from residence)</i> <input type="checkbox"/> N/A			
Primary Contact Phone Number	Secondary Contact Phone Number	E-mail	

Agent (Property Manager Representative of absentee, landlord, responsible for maintenance.)			
Company Name <i>(If applicable)</i>			
Legal Name <i>(last, first, middle initial)</i>			
Address & Unit (Residence/Company)	City	State	Zip
Mailing Address <i>(If different from residence)</i> <input type="checkbox"/> N/A			
Primary Contact Phone Number	Secondary Contact Phone Number	E-mail	

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6 Declaration of Compliance

The City of Windsor Heights requires that all rental units meet basic maintenance standards, all provisions of the City of Windsor Heights Code of Ordinances, the laws of the State of Iowa. Owners must declare that their rental units meet or will meet those standards before being rented.

By signing below, I affirm that all units that are currently or may be available for rent meet the requirements as detailed in The City Of Windsor Heights City Ordinance Chapter 156 - PROPERTY MAINTENANCE AND RENTAL HOUSING CODE

Owner Name (Print)

Owner Signature

Date

Second Owner Name (Print)

Second Owner Signature

Date

Agent Name (Print)

Agent Signature

Date