City of Windsor Heights

Fee Schedule

Effective 1/1/2025

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| **Public Safety** |
| **REPORTS, COPIES, DIGITAL MEDIA, TESTS & RELEASES, PERMITS** |

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| Copies - Public Records  | Black/white $.05 per single page copy exceeding 5 pagesColor $.50 per single page copy |
| Incident Report or Call for Service (CFS) | No charge < 30 minutes to produce |
| Accident Report | $5.00 |
| Media (audio/video) | Staff time, no charge < 30 minutes to produce $5.00 per 8GB Flash Drive, or actual cost for larger storage devices |
| Vehicle Impound Release | $20.00 |
| Hourly rate for contract staff time or City Staff needed to produce or review documents | Actual cost of employee time if time involved exceeds 30 minutes |
| Fingerprinting per card | Two print cards: $10.00 Resident $20.00 non-resident. $10.00 for each additional card.  |
| Mailing or shipping a record | Billed at actual costs |
| **PET LICENSE** |
| Pet License – spayed/neutered | $20.00 per calendar year |
| Pet License – not spayed/neutered | $30.00 per calendar year |
| Pet Unlicensed Delinquency Fee | Double original license fee (after April 1) |
| Disposition of Impounded Animal Fee | $20.00 if not released from the pound or shelter |
| **PERMITS** |
| Dance Hall Inspection Fee | $50.00 |
| Dance Hall Permit Fee | $100.00 (inspection fee is credited to permit fee) |
| Temporary Noise Permit Fee | $20.00 per day$40.00 for over one day through one week$75.00 permits over one week through one year |
| Peddler, Solicitor, Transient Merchant Fee | $20.00 application fee 1 Day - $20.00 1 Week - $100.0090 Day - $500.00$25.00 per each additional peddler, etc. |
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| **Fire Department** |
| **Rental Fees** |
| Rental Registration Fee (\*Additional inspection fees required to be paid at time of registration) | $35 - Single Family$50 – Duplex $150 Apartment |
| Rental Inspection Fee | $100 Single Family Inspection$125 Duplex -$25 per additional living unit beyond two$150 Apartment - $22 per additional living unit beyond fourIf a property fails initial inspection, additional fees for the reinspection will apply and will be collected by the building inspector at the time of reinspection |
| Additional Fee if owner cannot be identified/reached and City must research and contact current tenant | $50.00 |
| **Fire Dept Plan Review** |
| The Windsor Heights Fire Department requires Fire Protection System plan reviews to be conducted by a third party. Fees for any required third party review are not included within the City fee schedule.  |

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| **Commercial/ Fire Code** |
| Initial Inspection/First Re-Inspection (performed 30 days after initial inspection) | $0 |
| Second Re-Inspection (performed 2 weeks after first re-inspection) | $100.00 |
| Third Re-Inspection (performed 2 weeks after second re-inspection) | $200.00 |
| Fourth Re-Inspection (performed 2 weeks after third re-inspection) | $400.00 |
| Fifth Re-Inspection (performed 2 weeks after fourth re-inspection) | $800.00 |
| **Hazmat Fees** |
| Heavy Response Apparatus with 4 personnel (Engine,ladder, heavy rescue) | $368.57\* |
| Light Response Apparatus with 2 personnel (Tanker,brush truck, ambulance, staff car) | $293.74\* |
| Extra Response Personnel | $28.41 |
| Expended materials (foam, containment booms, sand,absorbent, etc.)and equipment repair and/or cleaning | Replacement Cost including shipping for expended materials, Cost (parts and labor) to include shipping for equipment repair and/or cleaning |
| \*Minimum of one hour. Billed in 15-minute increments beyond the first hour. This fee schedule is based on Iowa Fire Service Annual Hazardous Materials Responses Fee Structure |
| **Ambulance Fees** |
| Basic Life Support (BLS) – Non-Emergent | $590.00 |
| Basic Life Support (BLS) - Emergent | $695.00 |
| Advanced Life Support (ALS) Non-Emergent | $690.00 |
| Advanced Life Support (ALS) – Emergent | $807.00 |
| Advanced Life Support (ALS) Level 2 | $1,065.00 |
| Treat / No Transport | $277.00 |
| Critical Care Transport | $1,254.00 |
| Loaded Mileage Rate | $13.80 |
| Oxygen | $30.00 |
| Additional Attendant | $50.00 |
| ALS Supplies | $50.00 |
| BLS Supplies | $50.00 |
| IV Supplies | $35.00 |
| Intubation Supplies | $25.00 |
| **Medications** |  |
| * Nitrogen Tablet
 | $5.00 |
| * Ativan/Lorazepam
 | $10.00 |
| * Oral Glucose, Zofran Iv
 | $15.00 |
| * Epinephrine, Fentanyl, Morphine Sulfate, Sodium Bicarbonage, Solu-Medrol, Versed
 | $20.00 |
| * D50w/Dextrose Inj
 | $25.00 |
| * Albuterol Noncompounded 1mg
* Narcan/Naloxone Per 1mg
 | $30.00 |
| * Glucagon
 | $250.00 |
| **Nuisance Alarms** |
| Alarms | $50.00 third recorded false alarm in a calendar year, $75 per additional alarm in 365 day period$0.00 First and Second false alarm during a calendar year$75.00 Third false alarm within a calendar year$100.00 Fourth false alarm within a calendar year$150.00 Fifth and subsequent alarm within a calendar year$500.00 Negligent false alarm |
| **City Hall** |
| Copies | Black and White $.05 per single page copy in excess of 5 pagesColor $.50 per single page copy |
| Hourly rate for contract staff time or City Staff needed to produce or review documents | Actual cost of employee time if time involved exceeds thirty (30) minutes |
| Media (audio/video) | $5.00 per 8GB |
| NSF Check Fee (All Departments) | $30.00 |
| Special Council Meeting | $81 per Council member |
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| **BUILDING PERMITS** |
| **TOTAL VALUATION** | **FEE** |
| $1.00 to $500.00 | $75.00 |
| $501.00 to $2,000.00 | $75.00 for the first $500.00 + $.2.75 for each additional $100.00 or fraction thereof, to and including $2,000 |
| $2,001.00 to $25,000.00 | $116.25 for the first $2,000 + $12.50 for eachadditional $1,000 or fraction thereof, to and including $25,000  |
| $25,000.00 to $50,000.00 | $391.25 for the first $25,000 + $9.00 for each additional $1,000.00 or fraction thereof, to and including $50,000 |
| $50,000.00 to $100,000.00 | $616.25 for the first $50,000.00 + $6.25 for each additional $1,000.00 or fraction thereof, to and including $100,000 |
| $100,000.00 to $500,000.00 | $928.75 for the first $100,000.00 + $5.00 for each additional $1,000.00 or fraction thereof, to and including $500,000  |
| $500,000.00 to $1,000,000.00 | $2,928.750 for the first $500,000.00 + $4.25 for eachadditional $1,000.00 or fraction thereof, to and including $1,000,000 |
| $1,000,000.00 and up | $5,053.75 for the first $1,000,000.00 + $2.75 for eachadditional $1,000.00 or fraction thereof |
| Re-inspection fees | $42.00/hour (1-hour minimum) |
| Commercial Plan Review | 65% of permit fee |
| Temporary Certificate of Occupancy | $250.00 |
| Final Site Plan Review | $250.00 + 65% of total building permit fee |
| Fire Department Commercial Building Pre Plan Fee | $75.00 |
| **SUB-CONTRACTOR PERMITS (RESIDENTIAL)** |
| Mechanical | Flat Fee $80.00 |
| Plumbing | Flat Fee $80.00 |
| Electrical | Flat Fee $80.00 |
| **SUB-CONTRACTOR PERMITS (COMMERCIAL)** |
| Mechanical | Flat Fee $80.00 |
| Plumbing | Flat Fee $80.00 |
| Electrical | Flat Fee $80.00 |
| **OTHER**  |
| Vacant Property Registration | $75 per property |
| Zoning verification/Property Research | $110/hr. |
| Rezoning | $400.00 |
| Zoning compliance | $110/hr. |
| Home occupation | $50.00 |
| Preliminary Site Plan Review | $400.00 + Re-Submittals/Other Engineering Costs |
| Conditional Use Permit | $400.00 |
| Appeal or Variance request | $400.00 |
| Fence permit | $100.00 |
| Grading/Cosesco Permit | $75.00 |
| Floodplain Development Permit | $100.00 |
| Pool permit | $100.00 |
| **Signs** | Basic Fee $100.00+ $1.00 per square foot |
| * Temporary signs
 | $25 |
| **Temporary Structure** |  |
| * Commercial
 | $50.00/month |
| * Residential
 | First 30 days- $0; Second 30 days- $20.00, Third 30 days- $40.00; thereafter- $20.00 per 30 day extension |
| Sidewalk / Driveway approach | $50.00 |
| R-O-W Excavation | $100.00 |
| Non-Franchise Utility License | $400.00 |
| Demolition/Raze | $100.00  |
| Permits or inspections for which no fee is specified (block parties, other) | $40.00 |
| Temporary Obstruction Permit | $40.00 |
| **Temporary Use** |  |
| * Maximum 4 days
 | $30.00 |
| * Events longer than 4 days (produce stands, etc.)
 | $60.00 |
| * Long-term food and beverage
 | $280.00 |
| * Garden Centers and Large Structures
 | $60.00 plus $500.00 deposit, unless waived by Zoning Administrator |
| * Mobile Food Unit License
 | $75.00 |
| * Mobile Food Unit Special Event Permit
 | Fee Set By City Administrator Based On Event |
| **CODE ENFORCEMENT** |
| **Nuisance Abatement** |  |
| Lot mowing | $175.00/hour (1 hour minimum) |
| R-O-W mowing | $100.00/hour (1 hour minimum) |
| Sidewalk snow removal | $1.00 per lineal foot; or minimum $100.00 |
| Notice to Abate | $100.00 |
| Re-Inspection | $100.00 per inspection |
| Administrative Hearing | $0 |
| Preparation of Abatement Warrant | $378.00 |
| Abatement | Actual cost-plus 30% |
| Cost of Imposing Lien | $82 plus County charge if any |
| Additional staff administrative time not covered above | $95/hour plus actual costs for code enforcement and$82/hour plus actual costs for finance employees |
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|  **Community Center Rental Rates** |
|  | **Non- Resident Rate** | **Non-Profit Rate****(Proof will be required)** | **Resident Rate****(Proof will be required)** |
| **Saturday**6 AM – Midnight | $2,800 |
| **Weekend**6 PM Fri to 6 PM Sun | $5,600Includes overnight storage; renters must still vacate from 12 AM-6AM each night |
| **1/3 Space**Minimum 2 -hour rental | $130 per hour | $112 per hour | $91per hour |
| **2/3 Space**Minimum 2-hour rental | $155 per hour | $132per hour | $109per hour |
| **Full Space**Minimum 2-hour rental | $210 per hour | $176 per hour | $147per hour |
| **Full Space**6 AM – Midnight | $2,800Full day |
| **Cleaning Fees** | At City’s costThis fee is optional for Mon-Thurs rentals and non-optional for Fri-Sun rentals |
| **Pavilion**8-hour rental | $100 | $75 | $70 |
| **Pavilion**4-hour rental | $50 | $37.50 | $35 |

Resident/Non-Profit will be required to show proof of residency or non-profit status. |
| **DOWN PAYMENTS** |
| To confirm all reservations, a down payment of 50% and a signed agreement are required. Windsor Heights does not holddates and all rentals are on a first come basis only. Down payments are non-refundable on any cancellation. |
| **PARKS** |
| **BALL FIELD RENTALS** |
| Ball Field rentals are available in full one hour increments only. |
|  |  | **Non-Resident Fee** | **Resident Fee****(with ID)** |  |
|  | Hourly | $25.00 | $20.00 |
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| **SPECIAL EVENTS PERMIT $50.00** |
| Required on events hosted in the Community Center and Park, which are open to the public |